



NIKHIL BANGA SIKSHAN MAHAVIDYALAYA

(Govt. Aided B. Ed. & B. P. Ed. College)

NCTE Recognized : NAAC Accredited : BSAEU Affiliated

P.O. Bishnupur : Dist - Bankura

Phone – 9434202242 : website- nbsmahavidyalaya.org

No. F/27/NBSM/2023/07(12)

Dated: 02.01.2023

Subject : **General Meeting of the IQAC to be held on 06.01.2023 at 11.00 AM**

President/ Secretary/ Member, Governing Body

Sir/Madam,

This is for your kind information that a General Meeting of the IQAC, Nikhil Banga Sikshan Mahavidyalaya, Bishnupur, Bankura would be held on **06.01.2023 at 11.00 AM** at Principal's chamber to discuss the following agenda :-

1. To read and confirm the proceedings of the meeting dated 16.9.22
2. To discuss about the report of Blood donation organized by NSS on 23.11.22
3. To discuss about the entry of books to the KOHA cloud of NBSM by the Avior Technologies, the service provider of KOHA Cloud
4. To discuss about the analysis of result of Feedback taken from Teaching community of NBSM
5. To discuss about the report of State Level Workshop on "Latest Trends and Practices on Track & Field Officiating" held on and from 07.12. 2022 to 09.12.2022
6. To discuss about the organization of " BRATACHARI" course for the student of NBSM
7. To discuss about the submission of data of AQAR for the year 2022-23
8. To discuss about the purchase of Digital UPS for ICT Laboratory
9. Miscellaneous

All the honorable members are requested to make it convenient to attend the meeting.

Yours faithfully,

[Signature] 2.1.2023

(Dr. Santanu Golui)



Copy to (i) Dr. Bhim Chandra Mondal, (ii) Dr. Diptiman Ghosh, (iii) Dr. Nityananda Karmakar, (iv) Dr. Kalpataru Mondal, (v) Dr. Sumanta Sarkar, (vi) Dr. Sanjib Nath, (vii) Rabindranath Patra (viii) Dr. Arpan Bhattacharyya (ix) Krishnapada Kundu (x) Md Jamauddin Sk. (xi) Bittu Laha (xii) Office file for record

MEETING RESOLUTION BOOK

NAME OF MEMBERS PRESENT

Meeting No. _____

Date 06/01/2023

Place NBSM

Time 11:40

1. Bhim Chandra Mondal 06/01/23
2. Bhim 6.1.2023.
3. Diptiman Kumar 06.01.23
4. Nityananda Karmakar 06/01/23
5. Sumanta Sarker 06/01/2023
6. Mr. Anand Kumar 6.1.23
7. Kalpataru Mondal

8. Arjun Bhattacharyya 6/1/23
9. K. K. Mondal
- 10.
- 11.
- 12.
- 13.
- 14.

Resolutions Adopted

A general meeting of the Internal Quality Assurance Cell (IQAC), Nikhil Banga Sikshan Mahavidyalaya, Bishnupur, Bankura held on **06.01.2023** at **11.00 A.M.** under the Chairmanship of **Prof. (Dr.) Bhim Chandra Mondal**, Principal, to discuss the agenda as communicated vide letter no. No. F/27/NBSM/2023/07(12) dated 02. 01.2023. With prior permission to President, the meeting was started and following resolution has been adopted:

Resolution against Agenda 1: The proceedings of the meeting dated **16.09.2023** has been read and confirmed by the members.

Resolution against Agenda 2: The Coordinator, IQAC placed the report of Blood donation camp organized by NSS, Nikhil Banga Sikshan Mahavidyalaya on 23.11.22 as follows:

Part - 1 : Motivational Programme (22.11.22)

An Motivation programme to the young Blood donors at Seminar Hall, Nikhil Banga Sikshan Mahavidyalaya held on **22.11.22** at **1.00 PM** organized by NSS Unit, Nikhil Banga Sikshan Mahavidyalaya. **Mr. Debkrishna Bhattacharyya**, Founder Secretary of Bishnupur Swachha Raktadata Samity delivered his motivational speech towards young students of both B.Ed & B.P.Ed.

The objectives of the programme is:

- > To aware the students about blood transfusion and its benefits.
- > It was an effort to motivate students to come forward and donate for this noble cause.





- To motivate first generation blood donor to encourage them towards blood donation.

Beside this, Mr Rabindranath Patra, President , Alumni Association and Mr Prabir Dutta Secretary , Alumni Association, Nikhil Banga Sikshan Mahavidyalaya also presented their view on the necessity of Blood donation.

Part – 2 : Blood donation programme (23.11.22)

Blood is one of the most essential fluids of our body that helps in the smooth functioning of our body. Blood donation does not simply help that specific person but also contributes to a responsible gesture towards society. Keeping in mind the necessity of blood donation, Nikhil Banga Sikshan Mahavidyalaya has organized a Blood donation camp on 23.11.22. The camp took place in the Room No 2 of the college. The program started on 11:00 am. The NSS program officer, Mr. Sanjay Bhunia started the program by donating his blood at the beginning in presence of Principal, Dr. Bhim Chandra Mondal.

The following Table illustrated the whole programme :

| | | | | |
|----|------------------------------------|--|------|--------|
| 1. | Name of the Activity/Event | Blood Donation Camp | | |
| 2. | Date of Activity/Event | 23/11/2022 | | |
| 3. | Organized by/Name of the committee | NSS Unit, Nikhil Banga Sikshan Mahavidyalaya | | |
| 4. | Name of the Association | Bishnupur District Hospital | | |
| 5. | Place of Activity/event | Room No – 2 of Main campus | | |
| 6. | Type of activity/Event | Blood Donation | | |
| 7. | Participation | Staff | Male | Female |
| | | 3 | 56 | 3 |
| 8. | First generation Donor | 23 | | |

At the end of the day 62 unit blood has been collected by the Blood Bank out of which 23 is the first generation donors. The members discussed the entire report and approved the appreciate the activity of NSS unit and approved the report.

Resolution against Agenda 3: The Coordinator, IQAC informed that online public access catalog (OPAC) for the Library of Nikhil Banga Sikshan Mahavidyalaya through KOHA software executed by Avior Technologies Pvt. Ltd., Kolkata but no documents has been uploaded to the portal as a result of which student cant access the library through digital mode. The members discussed the matter and it was resolved that –

- At least 3000 books to be uploaded within 28.02.2023 for student access by outsourcing. The Principal is requested to take necessary steps in this matter.

Resolution against Agenda 4: The coordinator, IQAC placed the report of analysis of feedback taken from the faculty members of Nikhil Banga Sikshan Mahavidyalaya as follows:





Introduction

Internal Quality Assurance Cell (IQAC) makes it a tradition to collect feedback from stakeholders viz. students, teachers and alumni. Since teachers play a pivotal role in designing and implementing the curriculum, the inputs received from their feedback was taken into consideration for further necessary action wherever applicable. It is the criteria set by National Assessment and Accreditation Council (NAAC) as the pre qualifier for Assessment and Accreditation of the institution.

Feedback from Teacher on Curriculum:

Feedback on various aspects of curriculum is sought from 13 faculty members out of 16 faculty members of Nikhil Banga Sikshan Mahavidyalaya. The aspects such as provision of adequate time and resources for framing syllabus, coverage of both theoretical and practical components in the syllabus, the coherence of the syllabus with Programme Outcomes, involvement of the field experts while designing the syllabus, focus on necessary technical/ teaching skills, ensuring components that inculcate ethical values, enlisting reference books, focus on flexible curriculum based on current trends, updated elective courses etc. Total **20 questions** has been framed with five point scale.

Objectives :

This feedback has three main objectives:

- To provide students quality of learning experiences.
- To assess the success of education and learning provisions in relation to the expectations of the society.
- To provide Boards of Management to improve delivery and/or content of the study-unit and/or program.

Analysis and Interpretation:

Statement No. 1: Analysis of the score obtained by the faculty members showed that they agreed with the statement "**The curriculum framed by the Affiliating University is well organized and suitable to the programme**" in the extent of **83%**. Or in other word they believed that affiliating University framed the well-organized curriculum.

Statement No. 2: The analysis report for the second statement "**The curriculum has a good balance between theory and practical**" showed that they agreed with the statement in the extent of **87.69%**. Or in other word they believed that there is balance between theory and practical in curriculum.

Statement No. 3: Based on the analysis of the feedback, the faculty is not fully satisfied that books prescribed/listed as reference materials in the curriculum are relevant, updated and appropriate as evidence from **76.92%** score.

Statement No. 4: The analysis report for the fourth statement "**objectives of the syllabus, programme outcomes and course outcomes are clear to students and teachers**" showed that they moderately agreed with the statement in the extent of **78.46%**.





Statement No. 5: Analysis of the score obtained by the faculty members showed that they agreed with the statement "**The curriculum is as per the need of students**" in the extent of 72.31%. Or in other word they not fully believed that curriculum is as per the need of the students.

Statement No. 6: Analysis of the score obtained by the faculty members showed that they agreed with the statement "**The curriculum provides opportunity for conducting research and project related activities**" in the extent of 73.85%. Or in other word they moderately believed that present curriculum provides the scope for research ad project related activities.

Statement No. 7: Based on the analysis of the feedback, the faculty is moderately satisfied that contents of the curriculum are in tune with the state/national level examinations in the relevant field as evidence from 76.92% score.

Statement No. 8: Analysis of the score obtained by the faculty members showed that they not fully agreed with the statement "**The opinion of the faculty members are taken into account during curriculum revision by the university**" in the extent of 70.77%. According to the faculty members their opinion is not asked during curriculum construction as revealed to the score in this particular statement.

Statement No. 9: According to faculty members, the institutional library has sufficient no of books and study materials to provide the students, as revealed from score of 80% on that particular statement.

Statement No. 10: Analysis of the score obtained by the faculty members showed that they **not agreed** with the statement "**The college provides adequate e-resources like e-ShodhSindhu /Inflibnet N-list/ NDL, etc. for faculty members and students**" as the score is only 46.15%.in this particular statement.

Statement No. 11: Based on the analysis of the feedback, the faculty is **not satisfied** that course/programme of studies carries sufficient number of choices of the student as evidence from 64.62% score in this particular statement.

Statement No. 12: In this statement teachers are moderately satisfied as revealed from 72.31 % score. Or in other word teachers has moderate scope to propose, modify, suggest and incorporate new methods in the Teaching-learning activity.

Statement No. 13: Although teachers has moderate scope to propose, modify, suggest and incorporate new methods in the teaching-learning activity, but teacher has the freedom to adopt new techniques / strategies of teaching such as seminar presentations, group discussions, use of ICT tools, exhibition and learners' participations as evidence from score 87.69% in this particular statement.

Statement No. 14: Opinion of the faculty members in this statement is moderate as the score is 75.38%. Or in other words, teacher has moderate scope to be innovative in teaching – learning.

Statement No. 15: In this statement opinion of the faculty members also found moderate as the score is 72.31%. Or in other words, teacher has moderate scope to be innovative in in testing / evaluating the progress of the learners.





Statement No. 16: In this statement teachers are completely unsatisfied as revealed from 47.69 % score. Or in other word teachers has almost no scope to communicate with the member/ convener of the syllabus committee/BOS regarding reviewing/redesigning/modifications of the syllabi/ curricula.

Statement No. 17: Analysis of the score obtained by the faculty members showed that they not fully agreed with the statement "The opinion of the faculty members are taken into account during curriculum revision by the university" in the extent of 66.15%. According to the faculty members they did not informs the students in detail about the CBCS pattern in the beginning of the semester.

Statement No. 18: The college supports experimental learning through project work/field work prescribed by the affiliating university. With reference to the above statement, faculty members satisfied in the extent of 83.08%. Or in other words college supports experimental learning to the faculty members through project work/field work prescribed by the affiliating university.

Statement No. 19: The syllabi/ curricula give the opportunity to a student to prepare himself /herself for a suitable job. Regarding the suitability of job opportunity, the syllabus is not fully dedicated as revealed from the response of the faculty members (72.31%).

Statement No. 20: Analysis of the score obtained by the faculty members showed that they agreed with the statement "Teachers of concern programme prepare module/division of syllabus for its effective implementation" in the extent of 78.46%. According to them, they prepare module of syllabus for its effective implementation.

Observation from the feedback:

Based on the above feedback, following observations has been made :

1. The college does not have adequate e-resources like e-Shodh Sindhu /Inflibnet N-list/ NDL, etc. for faculty members and students
2. The course/programme i.e B.Ed & B.P.Ed run by the Institution has limited scope to choose for optional paper by the student.
3. The teacher does not have any scope to communicate with the member/ convenor of the syllabus committee/BOS regarding reviewing/ redesigning/ modifications of the syllabi/ curricula regularly. The opinion of the faculty members also not taken into account during curriculum revision by the university
4. The faculty members of both B.Ed & B.P.Ed did not inform about CBCS pattern in the beginning of the semester for both the course.

Conclusions

This survey is the reflection of the curriculum framed by the affiliating university through the eyes of the faculty members. Being affiliate college, faculty has little scope to take part in curriculum





revision process. Only one or two members has been nominated by the University authority to work as the member of Board of studies (BosS). Through them, college authority communicates with Board of studies. The Institute will take necessary steps in view of the observation as stated above. The Institute is constantly trying to improve its congenial climate of teaching – learning through its different activities.

The members discussed the matter and approved the report.

Resolution against Agenda 5: The Coordinator, IQAC placed the report of 3 day Workshop on “**Latest Trends and Practices on Track and Field Officiating**” organized by Department of Physical Education, on and from **07.12.2022 to 09.12.2022**. This workshop was glorified by the eminent resource person **Dr. Sudhanshu Dey**, Assistant Teacher of Kankinara High School, Level-1 Technical Officials, World Athletics and **Mr. Samar Mandal**, MSc (Mathematics), B.P.Ed, AFI Pre Level-1 Coach, State Technical Officials, Athletics, Volleyball and Kabaddi.

Objectives of The Workshop:

1. To develop and understanding of current trends of Track and field event.
2. To enhance knowledge about the current trends and prospects of officiating.
3. To promote the knowledge and understanding level of the participants through practical sessions about track and field event.
4. To prepare the participants for track and field officiating

Programme Schedule of the workshop

Day – 1 (07.12.2022)

| Inaugural Programme | |
|----------------------------|--|
| 5.00 PM – 6.00 PM | Welcome address: Prof. (Dr.) Bhim Chandra Mondal , Principal, Nikhil Banga Sikshan Mahavidyalaya |
| | Speech by Dr. Santanu Golui , Coordinator, IQAC, NBSM. |
| | Speech by Dr Nityananda Karmakar , HOD, B.P.Ed |
| 6.00 PM – 7.30 PM | Concept of Track Marking (Theory) by Sri Samar Mandal |
| 7.30 PM – 9.00 PM | General Introduction about latest rules of T&F (Theory) by Dr. Sudhanshu Dey |

Day-2 (08/12/2022)

Day-3 (09/12/2022)





| Time | Subject |
|----------------------|--|
| 7.00 AM – 11.00 AM | Track Marking (Practical) by Sri Samar Mandal |
| 11.00 AM – 1.00 PM | Technical Rules of Track Events (Theory) by Dr. Sudhanshu Dey |
| 1.00 PM - 3.00 PM | LUNCH BREAK |
| 3.00 PM to 5.00 PM | Stagger and Relay Zone Marking (Practical for GROUP-I) by Sri Samar Mandal |
| 3.00 PM to 5.00 PM | Officiating Practices of Track Events (Practical for GROUP-II) by Dr. Sudhanshu Dey |
| 5.00 PM – 6.00 PM | TIFFIN BREAK |
| 6.00 PM to 7.30 PM | Concept of Field Marking (Theory) by Sri Samar Mandal |
| 7.30 PM to 9.00 PM | Technical Rules of Throwing Events (Theory) by Dr. Sudhanshu Dey |
| Time | Subject |
| 7.00 AM – 9.00 AM | Stagger and Relay Zone Marking (Practical for GROUP-II) by Sri Samar Mandal |
| 7.00 AM to 9.00 AM | Officiating Practices on Track Events (Practical for GROUP-I) by Dr. Sudhanshu Dey |
| 9.00 AM – 11.00 | BREAKFAST |
| 11.00 AM to 12.30 PM | Field Marking for Throwing Events (Practical for Group -I) by Sri Samar Mandal |
| 12.30 PM – 2.00 PM | Technical Rules of Field Events (Theory) by Dr. Sudhanshu Dey |
| 2.00 PM – 3.00 PM | LUNCH BREAK |
| 3.00 PM to 4.00 PM | Valedictory & Question answer session |

Day-1 (07/12/2022)





In this session dais was enlightened by **Prof. (Dr.) Bhim Chandra Mondal**, Principal of the College, **Dr. Santanu Galui**, IQAC Coordinator, **Dr. Sudhangshu Dey** and **Sri Samar Mandal** as resource person and Barun Dey, Rabindranath Patra, Dr. Deepak Singh, Dr. Sumalya Roy as a guest. Opening ceremony of Workshop started through Lightening the lamp by Principal, resource person and all the guest, that was anchored by **Dr. Susanta Jana**. In his inaugural speech **Dr. Mondal** highlighted the importance of Track & Field marking in Physical Education.

Day-2 (08/12/2022)

In the second day (8/12/22) technical session has been started at 7.00 AM by Sri Samar Mandal on the topic "**Concept of Track Marking**". In the second technical session Dr. Sudhangshu Dey has delivered lecture on "**Technical Rules of Track Events**" at 11.00 AM. Both the Resource Persons taken their practical classes group wise at the playground after lunch break at 3.00 P.M on Stagger and Relay Zone Marking by **Sri Samar Mandal** and **Dr. Sudhangshu Dey**. Again theory classes has been started at 7.00 PM by both the resource persons periodically and classes has been ended at 9.00 P.M. The student has enjoyed all the theory and practical classes throughout the day.

Day-3 (09/12/2022) :

At the starting of the last day of the workshop, Sri Samar Mandal taken his practical class on stagger and relay zone marking and Dr. Sudhangshu Dey taken practical classes on Officiating practices on Track Events from 7.00 AM to 9.00 A.M. From 11.00 A.M. again practical classes has been started upto 2.00 P.M. Valediction ceremony has been started at 2.30 PM where students feedback has been recorded. In this session students has asked heir doubt regarding three days series of activities.

Conclusion: In this workshop total **112 participants** were actively participate out of which 100 from our own Institution, one from Anandam H. S Paul Institute and rest from the department of Physical Education Panskura Banamali College. Feedback of the students implied the grand success of the workshop. The members discussed the matter and approved the report.

Resolution against Agenda 6: The HoD, Physical Education proposed to conduct Certificate course on "**Brotochari**" in collaboration with **Bratachari Kendriya Nayak Mandal** for the students of existing & Ex-students of Nikhil Banga Sikshan Mahavidyalaya. The members discussed the matter and it was resolved that –

- Certificate course on "**Brotochari**" be conducted in collaboration with **Bratachari Kendriya Nayak Mandal** for the students of present & past students of Nikhil Banga Sikshan



Mahavidyalaya from the session 2022-23. However a functional Memorandum of Understanding (MoU) be signed before conducting the course.

Resolution against Agenda 7: The Coordinator, IQAC informed the members of the committee that AQAR for the year 2021-22 has been submitted to the NAAC portal on 27.12.2022. NAAC authority open the portal for editing on 29.12.22 and the authority of Nikhil Banga Sikshan Mahavidyalaya subsequently provided the information seek by NAAC authority and resubmitted on 03.01.2023. He also proposed to prepare the AQAR report for the year 2022-23 with the help of the Conveners of different categories. The members discussed the matter and it was resolved that –

- AQAR (2022-23) be submitted in due time with the help of conveners of different Categories as follows:

| Sl No | Name | AQAR Assignment |
|-------|----------------------|--|
| 1 | Mr. Tarun Biswas | Category I : Curricular aspects |
| 2 | Mr. Sanjay Bhunia | Category II : Teaching, Learning & Evaluation |
| 3 | Dr. Bidya Roy | Category III : Research, Innovation & Extension |
| 4 | Dr. Kalpataru Mondal | Category IV : Infrastructure & Learning Resources |
| 5 | Dr. Samit Kumar Das | Category V : Student support & Progression |
| 6 | Dr. Susanta Jana | Category VI : Governance , Leadership & Management |
| 7 | Dr. Sumanta Sarkar | Category VII : Institutional Values & Best Practices |

Resolution against Agenda 8: The Principal proposed to purchase online Digital UPS for ICT Laboratory and office in place of purchasing individual UPS for each Desktops. The members discussed the matter and it was resolved that –

- Online Digital UPS be purchased for ICT laboratory and college office.

Resolution against Agenda 9: There is no special agenda to discuss.

As there is no agenda to discuss, the meeting ended with vote of thanks to the chair.


Coordinator, IQAC

N B S Mahavidyalaya , Bishnupur




Principal

N B S Mahavidyalaya, Bishnupur

Principal
Nikhil Banga Sikshan Mahavidyalaya
Bishnupur, Bankura