

NAME OF MEMBERS PRESENT

Meeting No. 22  
Date 18.01.2024

Principal Room  
Place NBSM  
Time 1.30 PM

1. Mondal 18/01/24
2. Kanaka - 18.1.24
3. Sanjay Bhunia 18/01/24
4. Papia Poria 18/01/24
5. Abhirup Paitandi 18/01/24
6. Abhijeet K. Dey - 18/01/24

8. K Kundu
9. 18.01.24
10. 18.1.24
11. Prabir Dutta
12. DU
- 13.

No. F/27/NBSM/2023/

Dated: 11.01.2024

**Subject: General Meeting of the IQAC to be held on 18.01.24 at 1.30 PM**

President/ Secretary/ Member, Governing Body

Sir/Madam,

This is for your kind information that a General Meeting of the IQAC, Nikhil Banga Sikshan Mahavidyalaya, Bishnupur, Bankura would be held on **18.01.24 at 1.30 PM** at Principal's chamber to discuss the following agenda :-

1. To read and confirm the proceedings of the meeting dated 02.08. 2023
2. To discuss about purchasing New Sitting Desk & Chair for Classroom 3 at Ground Floor
3. To discuss about Set Up one White Board with Stand in Auditorium Hall of the college.
4. To discuss about maintenance of sound system with wireless microphone in the Auditorium Hall
5. To discuss about starting College Canteen for the Staff, Students, Alumni and Guests as soon as possible.
6. To discuss about purchasing apparatus and materials for Fine Arts and Music (Performing Arts)
7. To discuss about maintaining data bank of passed out students with cooperation of the method Teachers.
8. To discuss about the progress of submission of data of AQAR for the year 2022-23
9. To discuss for organizing exchange programme connecting with the MOU signed colleges with some activity.
10. To discuss about the Environmental Audit, Academic & Administrative Audit and Gender Audit
11. Miscellaneous

All the honorable members are requested to make it convenient to attend the meeting.

Yours faithfully,

Dr. Kalpataru Mondal

(Dr. Kalpataru Mondal)

*IQAC Co-Coordinator*

*Co-ordinator  
IQAC  
Nikhil Banga Sikshan Mahavidyalaya  
Bishnupur, Bankura (W.B.)*

Copy to (i) Dr. Bhim Chandra Mondal, (ii) Dr. Diptiman Ghosh, (iii) Dr. Nityananda Karmakar, (iv) Dr. Santanu Goluil, (v) Dr. Sumanta Sarkar, (vi) Dr. Sanjiv Nath, (vii) Sri Prabir Dutta, (viii) Dr. Arpan Bhattacharyya (ix) Krishnapada Kundu (x) Sri Ramsankar De, (xi) Abhirup Paitandi (xii) Papia Poria, (xiii) Abhijeet Kumar Dey, (xv) Office file for record

Proceedings of the meeting of the IQAC, Nikhil Banga Sikshan Mahavidyalaya dated  
18.01.24

Member Present

1. Prof. (Dr.) Bhim Chandra Mondal: \_\_\_\_\_ Present \_\_\_\_\_
2. Dr. Kalpataru Mondal, Co-ordinator : \_\_\_\_\_ Present \_\_\_\_\_
3. Sri Sanjay Bhunia, Asst Coordinator: \_\_\_\_\_ Present \_\_\_\_\_
4. Dr. Sanjiv Nath: \_\_\_\_\_ ABSENT \_\_\_\_\_
5. Sri Prabir Dutta, \_\_\_\_\_ Present \_\_\_\_\_
6. Sri Ramshankar Dey,: \_\_\_\_\_ Present \_\_\_\_\_
7. Dr. Diptiman Ghosh : \_\_\_\_\_ Present \_\_\_\_\_
8. Dr. Santanu Golui, : \_\_\_\_\_ Present \_\_\_\_\_
9. Dr. Nityananda Karmakar : \_\_\_\_\_ Present \_\_\_\_\_
10. Dr. Arpan Bhattacharyya \_\_\_\_\_ ABSENT \_\_\_\_\_
11. Dr. Sumanta Sarkar: \_\_\_\_\_ Present \_\_\_\_\_
12. Sri Krishnapada Kundu : \_\_\_\_\_ Present \_\_\_\_\_
13. Papia Poria, B.Ed Student: \_\_\_\_\_ Present \_\_\_\_\_
14. Abhirup Paitandi , B.Ed student : \_\_\_\_\_ Present \_\_\_\_\_
15. Abhijeet Kumar Dey, B.P.Ed student : \_\_\_\_\_ Present \_\_\_\_\_

A general meeting of the Internal Quality Assurance Cell (IQAC), Nikhil Banga Sikshan Mahavidyalaya, Bishnupur, Bankura held on 18.01.2024 at 1.30 P.M. under the Chairmanship of Prof. (Dr.) Bhim Chandra Mondal, Principal, to discuss the agenda as communicated vide letter No. F/27/NBSM/2023/ dated 11.01.2024. With prior permission to President, the meeting was started and following resolution has been adopted:

**Resolution against Agenda 1:** The proceedings of the meeting dated 02.08.2023 has been read and confirmed by the members.

**Resolution against Agenda 2:** The Coordinator proposed to purchase some desk and bench for Room 9 in order to equip the class and to replace the old desk and Bench. The members discussed the matter and it was resolved that –

- 30 No. of Desks and benches be purchased from college fund. The Principal is requested to take necessary steps in this matter.

**Resolution against Agenda 3:** The Coordinator propose to purchase white board with stand for seminar hall for interaction purpose. The members discussed the matter and it was resolved that –



- *White board with stand be purchased from college fund. The coordinator is requested to do the needful in this regard.*

**Resolution against Agenda 4:** The Coordinator, IQAC placed the proposal of updating sound system of the seminar hall by repairing and updating the existing appliances. The members of the committee discussed the matter and it was resolved that –

- *Sound system of seminar hall be updated by purchasing some cordless and collar microphone. Sri K P Kundu is requested to purchase the equipment following the existing purchase policy.*

**Resolution against Agenda 5:** The Coordinator proposed to open a Canteen in the college premises for the students and staff. The members discussed the matter and it was resolved that –

- *Canteen to be started at an early date in the room no. adjacent to Alumni Office. Sri K P Kundu is requested to make necessary arrangements to open the Canteen.*

**Resolution against Agenda 6:** The Coordinator, IQAC proposed to purchase some apparatus and material for Art & Craft room including musical instruments. The members discussed the matter and it was resolved that

- *Apparatus and materials for Art and Craft and Musical laboratory be purchased from college fund. Coordinator is requested to purchase those instruments after consulting with the concerned teacher.*

**Resolution against Agenda 7:** The Coordinator, IQAC proposed to maintain student data bank at an early date. The Principal informed the member that a data bank in the excel has already been maintained w.e.f 01.07.2025. The member discussed the matter and it was resolved that –

- *Data bank for the students be maintained from 1969 through a designated portal to be developed with the help of the software engineer. The Coordinator is requested to negotiate with the appropriate person for that purpose.*

**Resolution against Agenda 8:** The Coordinator, IQAC reported the status of progress of the work of submission of AQAR for the year 2022-23 against which coordinator informed to the members that almost 90% work has been completed and rest of the work will be finished within **31<sup>st</sup> January, 2024**. The members discussed the matter and approved the progress of the work.

**Resolution against Agenda 9:** The Coordinator, IQAC proposed to conduct exchange programme with the existing linkage made through MOU. The members discussed the matter and it was resolved that –



- Various exchange programme like faculty exchange, jointly seminar organization etc be organized with the Institute linked through MOU.

**Resolution against Agenda 10:** The Coordinator proposes to conduct Energy Audit. Academic & Administrative Audit and Gender Audit for the Institute. The members discussed the matter and it was resolved -

- Energy Audit. Academic & Administrative Audit and Gender Audit for the Institute be conducted by the appropriate authority as an early date.

**Resolution against Agenda 11 (a):**The Principal propose to link the internship school through Memorandum of Understanding (MOU). The members discussed the matter and it was resolved -

- MOU with the internship schools be made as soon as possible. Dr. Diptiman Ghosh and Dr. Kalpataru Mondal are requested to negotiate with the internship schools in this matter.

As there is no agenda to discuss, the meeting ended with vote of thanks to the chair.

*al*  
18/01/24

Coordinator, IQAC

N B S Mahavidyalaya, Bishnupur

Co-ordinator  
IQAC  
Nikhil Banga Sikshan Mahavidyalaya  
Bishnupur, Bankura (W.B.)

*amda*  
18/01/24

Principal,

N B S Mahavidyalaya, Bishnupur

Principal  
Nikhil Banga Sikshan Mahavidyalaya  
Bishnupur, Bankura

