YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	NIKHIIL BANGA SIKSHAN MAHAVIDYLAYA
• Name of the Head of the institution	PROF. (DR.) BHIM CHANDRA MONDAL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9434113667
• Mobile No:	9434202242
• Registered e-mail	nbsmahavidyalaya@gmail.com
• Alternate e-mail	bhimsttc@gmail.com
• Address	P.O. Bishnupur
• City/Town	Bishnupur
• State/UT	West Bengal
• Pin Code	722122
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	The West Bengal University of Teachers' Training, Education Planning and Administration
• Name of the IQAC Coordinator	DR. SANTANU GOLUI
• Phone No.	9433486756
• Alternate phone No.	9434202242
• Mobile	9434202242
• IQAC e-mail address	nbsmahavidyalaya@gmail.com
• Alternate e-mail address	bhimsttc@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nbsmahavidyalaya.org/uploaded-files/efc6c3f68fc93436a38507eb3a604e20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://nbsmahavidyalaya.org/uploaded-files/ecfccf2c35287b5afe53467ec0ee50cb.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.18	2016	02/12/2016	01/12/2021

6.Date of Establishment of IQAC	09/12/2014

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIKHIL BANGA SIKSHAN MAHAVIDYALAYA	NIL	NIL	NIL	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes

• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**3**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
Workshop on "Learning Design" has been organized on 09.04.2022
Annual excursion to DIGHA, WB for B.P.Ed students has been organized on and from 21.4.22 to 24.4.2022
Annual excursion to SIKKIM, WB for B.Ed students has been organized on and from 04.05.22 to 09.05.2022

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Orientation Programme for both B.Ed & B.P.Ed	**Orientation programme for both B.Ed and B.P.Ed conducted on 23.11.21**
Workshop on Learning Design for both B.Ed & B.P.Ed	**Workshop on learning design has been conducted**
Annual excursion to various for places of India	**Annual Excursion has been conducte for both B.P.Ed and B.Ed student separately on 21.4.22 and 4.5.22**

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Nikhil Banga Sikshan Mahavidyalaya	**14/12/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021- 2022	**23/12/2022**

15.Multidisciplinary / interdisciplinary

The Colllege is multidisciplinary with B.Ed and B.P.Ed department of each two year duration.

16.Academic bank of credits (ABC):

The college is yet to introduce Academic Bank of Credit (ABC) and looking forward to the future guidlines provided by the affiliating university (WBUTTEPA).

17.Skill development:

Having necessary skill set for every teacher to cope up with the 21st century education needs is the need of the hour. In addition to teaching skills, the college always strives to develop essential skills among its students such as ICT skills, leadership skills, and other various essential life skills such as communication, cooperation, and team work through classroom presentation, PPT presentation, group discussion, field work, sports, co-curricular activities etc. Sports skill of students has been developed through B.P.Ed course. Besides this various teaching skills have been improved through micro teaching and twelve week internship programme for both B.Ed and B.P.Ed Course.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Being directed by the curriculum designed by the affiliating university (WBUTTEPA), the college adheres to the guidelines of curriculum dissemination. The mode of teaching-learning is bilingual

using Bengali and English. Bengali, an Indian language, is offered as a method subject in the college. There is a strong tribal cultural influence are observed in the district and every year a considerable number of tribal students enroll in the course offered by the college. In classroom, faculties ensure to make the environment a democratic, participatory and inclusive one, where students can share their rural indigenous and tribal knowledge with the others.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college, in accordance with its stated vision and mission, has clearly stated programme and course outcomes, which are properly conveyed to all the faculty members at the beginning of each session. Students are also made aware of them in time of the Orientation Programme in the beginning of each session as well as in future classroom teaching-learning situations. Being a teacher education college, framing of instructional objectives in behavioural outcome based terms is a part of the curriculum. All the faculty members are well acquainted with the Bloom's taxonomy and the ways to incorporate into teaching and assessment. https://nbsmahavidyalaya.org/pages/1113

20.Distance education/online education:

No distance education course has been conducted through online mode

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**200**

File Description	Documents
Data Template	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**50**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**100**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**18**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**34**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**7**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**48.39**
4.3 Total number of computers on campus for academic purposes	**30**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The planning for the curriculum transaction has been done in advance to give the implementers time to get ready. Following notification from the West Bengal government's higher education department, University of Burdwan, the affiliated university, the schedule has been prepared. The delivery of lectures, classes, practicum, and field projects were executed in a timely manner. The affiliating University prescribed a curriculum transaction method for the faculty members throughout the year. Interactive and participatory approach has been used by each faculty members while delivering curriculum. Well planned Time Table has been prepared throughout the year to ensure coverage of curriculum in a timely manner. Lectures begin with questions based on the material covered in the preceding lectures, and students are given the chance to ask questions again or share their opinions. The library helped the trainees to acquire books for their practicum as well as their theory papers. The librarian along with her assistant made the references available for different topics in different subjects. Records of trainees' projects and assignments, 60 lessons and internship files are maintained. A record of written reports of all activities conducted throughout the year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://nbsmahavidyalaya.org/pages/176

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar has been prepared at the beginning of the year and followed accordingly as far as practicable. Continuous Internal Evaluation consisting of lessons, assignments, projects, internship and co-curricular activities has been executed as scheduled in the Academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://nbsmahavidyalaya.org/pages/932

1.1.3 - Teachers of the Institution participate in `B. Any 3 of the above` **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`02`

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the B.Ed curriculum, Courses VIIIA and VIII B covers the teacher's dedication to the student, society, and fundamental values. According to course 1.2.3, teaching strategies that use both whole-group and small-group instruction foster collaboration, negotiation, and emotional intelligence among teacher candidates. Course 1.2.9 discusses the issues, challenges, and trends related to assessment and evaluation, which includes classification of assessment, assessment of learning, and assessment for learning. Course 1.4.6 discusses the different issues gender and society that promotes the sensitization process towards this vital social issue. The course Creating Inclusive Education (1.4.10) teaches teacher candidates about the traits and learning difficulties of various forms of impairments. This also trains the teacher trainees to

understand the characteristics and educational challenges of the types of disabilities. Course 1.4.11, Population and the environment aware the students towards environment. Students have finished projects on environmental issues, such as raising public awareness of environmental concerns. Peach education (Course 1.4.11) trains the students in developing a good outlook on the world and understanding issues relating to peace, both of which are crucial in today's society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

98

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nbsmahavidyalaya.org/pages/1089

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

97

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Following measures have been taken so that the students can adopt themselves with the CBCS system:

Ø In the beginning of each session, students are supplied with the academic calendar, the class timetable, and information about the planned academic programmes through an Induction meeting.

Ø Teacher easily identified slow and advanced learners through the interaction with the students. In order to improve their competencies, advanced learners are also encouraged to take part in different kinds of virtually conducted cultural programmes such as dance, debates, extempore, students' seminars presentation, through Powerpoint presentation. For the Slow learners, special attention is provided with additional explanations and concept-clearing questions by the faculty. They are also encouraged to discuss what they are taught with their peer students through a brainstorming process for better understanding. The performance of these learners is measured through the evaluation of home assignments.

Remedial coaching is also provided for the slow learners to ensure and improve their learning capabilities.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
197	**18**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Highly student centric curriculum and evaluation strategies as framed by the affiliating university followed by the Institution. Conducive support systems are provided to the faculty for the effective implementation of student-centric learning. The following methods are employed to develop varied skills and competencies.

1. Interactive learning:

ICT-enabled teaching methods (PPT, Animations)

2. Experiential learning:

a. Field Trips to different in the form of Annual Excursion

b. Demonstration of Experiments/Instruments

c. Discussions and debates on contemporary issues

d. Brain storming sessions

3. Collaborative learning:

Group discussions

Peer learning circles

Student moderated discussions and debates

Collaborative learning

Observation of Days of National/ International Importance.

4. Independent Learning:

Seminars/ Workshops/ Paper presentations using digital resources

In order to nurture creativity and critical thinking, the students are encouraged to take membership in various clubs and associations functioning in the college. The students are also encouraged to participate in inter-collegiate events and competitions.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://nbsmahavidyalaya.org/pages/1114

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are 5 (five) ICT-enabled classrooms in the college, out of which one are smart classrooms.

ICT-enabled tools are used in the following ways:

Teachers use slides of power point presentations to explain the topic without wasting time.

Online text and audio (by an eminent personality of that field) are used by the teachers especially for both B.Ed & B.P.Ed students which helps the students a lot. Full-length Sports movies are shown to the B.P.Ed students to motivate the students.

E-materials, e-sources, model questions, home assignments and questions for internal assessments prepared by the teachers are sent to the particular whatsapp students' groups.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://nbsmahavidyalaya.org/pages/1139

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

84

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Perseverance and practice should be the main motto of a student to be successful in life.

To make these students understand, our college of conducts a continuous assessment that evaluates students' academic development throughout the semesters.

After completing a chapter the teachers take unit tests or create questionnaires for the students. This helps assess the students' weaknesses and is resolved later by the teachers and mentors.

The curriculum of WBUTTEPA under the CBCS has a compulsory internal assessment per paper which consists of 30% of the total marks awarded in each paper. An additional chance for the slow learners is given to improve their performance in the internal assessments.

The convener of the relevant Academic Committee assesses and

evaluates students' performance in CIE. The University Examination Portal has the students' internal grades submitted. The Principal keeps an eye on the students' progress at CIE and provides the necessary input to the concerned academic members. The principal holds review sessions to provide the essential input for enhancing the performance of the students. The school keeps an eye on students' progress.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the beginning of the academic year during a welcome meeting as well as at a special induction meeting at the beginning of the second semester students are made aware of the evaluation pattern.

After the internal assessment the teachers evaluate the answer scripts within a very short time and directly upload them to the university examination portal.

In accordance with a directive from the affiliated university, the institute established a grievance redressal committee to address all complaints regarding the grades and/or marks given to students during internal assessments. Examiners assess students' academic development and achievement based on their performance in assignments, practicums, and internal and external exams. These systems ensure continuous and summative evaluations during each semester and academic year. The Burdwan University announces both the external and internal examination dates.

In the event of any grievances expressed by the students, they are requested to enter them in the complaint box located outside the Principal's Chamber. Prompt action is taken to assuage the grievance within the shortest possible time period.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

• **Both B.Ed & B.P.Ed Academic committee organizes meeting regarding the distribution of the syllabus to all faculty members. Each department prepares Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes (COs).**

• **The programme outcomes for every course offered in every subject are uploaded on the college website.**

• **The primary objective of a specific course is communicated and explained to the students by the faculty members at the beginning of an academic session.**

• **At the time of admission, a prospectus or information brochure is given to the students.**

• **Finally, the model of teaching, the organization of regular and special lectures, and the use of ICT-enabled tools are modified keeping the course and programme outcomes in mind. Therefore, students are regularly reminded about the outcomes of the courses and programmes in which they are enrolled.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://nbsmahavidyalaya.org/pages/1113
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College monitors and ensures the achievement of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) using both direct and indirect methods.

Direct Methods:

The attainment of the course outcome is assessed through internal examinations and the end semester examination. The results of the final examinations are used to measure the attainment of POs and COs

`in each subject. Students of all departments participate in students' Seminar and present their papers using the ICT tools.`

`The attainment of program outcomes, program specific outcomes can be obtained through collection of student's progression report in higher education or and job placement.`

`Indirect Method:`

`In this method the feedback collected from the outgoing students, teachers, stakeholders and alumni are analysed. From this analysis for CO attainment.`

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://nbsmahavidyalaya.org/pages/1089

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

`98`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://nbsmahavidyalaya.org/pages/180

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nbsmahavidyalaya.org/pages/1089

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

One Day workshop on Learning Design

To enhance the teaching quality of student-teachers, IQAC of the

Institution arranged a one day state level workshop on Learning Design on 9th April, 2022 at Seminar Hall of college premises. The workshop on Learning Design was enlighten by two eminent resource persons Dr. Rajib Saha, Assistant Professor, WBUTTEPA and Dr. Nabin Thakur, Assistant Professor, St. Xavier's College (Autonomous), Kolkata. Inaugural programme was started at 10.30 am with the welcome addressing of Prof. (Dr.) Bhim Chandra Mondal,in the presence of all B.Ed. and B.P.Ed student-teachers of session 2021-23.

Annual Excursion 2022 for B.P.Ed to Digha, (21.4.22 – 24.4.22)

To promote experiential learning, Department of Physical Education, Nikhil Banga Sikshan Mahavidyalaya conducted Annual excursion to Digha, Mandarmani, Shankarpur and Talsiri for the students of academic session 2020-22 along with 5 faculty members. The duration of the tour was three night and three day.

Annual Excursion 2022 for B.Ed to Sikkim (4th May 2022 – 9th May 2022)

NBSM conducted an educational tour to Silk Root, Gangtok with keeping everything in mind after several discussion with the students. The duration of the tour was Five day and Four Night including three teachers.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1163
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The goal of the Institution is to provide the student centric professional training. It has adequate physical and academic facilities required as per National Council of Teacher Education (NCTE) and affiliating University.

Ø The classrooms are well equipped with Audio Visual Aids for better teaching learning with easy way.

Ø The college specially furnished Teachers' Room with modernization and giving facilities like Almirah, Desk, Attached Bathrooms, Computer etc. for the teachers.

Ø IQAC Room is developed with Computer and Printer.

Ø Students are given scope to be trained with showing educational movies.

Ø NSS Room is established newly in ground floor with Almirah, Desk, Chair, Computer, Printer, UPS etc.

Alumni Room is also well furnished in the College campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1130

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution keeps improving its facilities to keep up with student demand. Students are encouraged to take part in yoga, sports, cultural events, indoor games, and outdoor games.

Cultural Activities

Dance, song, theatre, and other cultural activities are typically held in the seminar room. The seminar room is furnished with a 9 m long by 6 m broad stage, a cutting-edge sound system, stage lights, and seating configuration. Cultural programming has been used to honor the National Holiday.

Games & sports activities

Games and sports are an essential component of the B.P.Ed curriculum, which helps students get ready for the challenges of working as teachers and in related sectors. They are split up into different houses. Throughout the year, intramural activities, including as sports and games, were arranged at Netaji House, Nazrul House, Khudiram House, etc. Both B.Ed. and B.P.Ed. students participated in annual sporting events and games on the multipurpose playground.

Yoga and Gymnastic activities

Due to the fact that yoga is covered in both the B.Ed. and B.P.Ed. curricula, yoga exercises have been led by our experienced faculty members in the multifunctional Auditorium. Our college has a sizable gymnasium with the necessary equipment to improve human performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nbsmahavidyalaya.org/photo-gallery

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1130
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.41

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

No, the library is yet to be automated

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nbsmahavidyalaya.org/pages/136

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.20

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institute is presently Broadband connection having a speed of 90 Mbps. Wi-Fi facility is available on campus. To avail this service, the user has to register through their mobile number.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nbsmahavidyalaya.org/photo-gallery

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.97

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Different Laboratories are present i.e. Geography Lab (Social Science), Physical Science Lab, Biology Lab(Science), Computer Laboratory, Smart Classroom, Health & Physical Fitness Room, Psychology Laboratory, NSS Room, Gymnasium cum Multipurpose Hall, Conference Hall etc, are well equipped and maintained.

A big Auditorium for Indoor Games and Gym as well as multipurpose activities is nicely used in different time and different situations.

50 Students can sit in the library at a time for study purposes. News Papers, Magazines, Journals, Books, Dictionary etc. are available to enrich the Central Library. Although Departmental

Libraries are also open for both B.Ed. & B.P.Ed.

Annual Sports are also part and parcel of these activities. For body fitness and health activities specially Gym as well as Ground are used for the students and ataff of the college.

Computer Lab is well equipped with computers, Internet facilities, wifi zone facilities, Projector etc. Different ICT enabled tools are used here for enriching computer literary.

Total 5 classrooms including Smart Class and 1 Computer Room available in the campus for teaching learning purposes. Others Laboratories are mentioned before for better practical learning. For Drawing and Arts Fine Arts Teacher is available in Fine Arts Classes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1057

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

101

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://nbsmahavidyalaya.org/pages/1225
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The following are the committees where the teacher trainees have their representation in order to help the staff and administrators.

1. Student Council- The council provides ideas and suggestions in organizing the academic, sports and co-curricular activities in the college. Every year the Teacher's Day celebration, Freshers Welcome, Saraswati Puja, Fare well is planned and organized by the student council by involving the entire student group.

2. Students represent themselves as members in following committees: Anti- ragging committee, Grievance Redressal cell and IQAC

3.. Sports committee- Student council organized annual sports by 11th March, 2022 involving all the staff members and students of both B.Ed and B.P. Ed section.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1132
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Annual Activity Report of Alumni Association, NBSM

(Regn No. S0025677 of 2021-22)

Activity 1: Tree plantation Programme on 17.07.2021

Activity 2: Reunion of Alumni Association (Punarmilan Utsav) on 09.10.21

Activity 3: Felicitation of Casual staff on 25.10.2021

Activity 4: Birthday celebration of Maniklal Singha on January 18, 2022

Activity 5 : Inauguration of free coaching classes for competitive exams on February 28, 2022:

In accordance to the resolution made on 09/12/2022, Free coaching classesfor competitive exams for the students of both B.Ed and B.P.Ed students was inaugurated on 28/02/2022. A total number of94aspirants attended the classes. Classes were offered on Sundays and holidays. Professor Chand Hazari, alumnus of the institution took the initiative to run the class regularly. Prabir Dutta, Samir Duary, Dr. Gurupada Goswami and Basobdutta Chakraborty took classes. Among the faculties Professor Dr. Samit Kumar Das offered classes on holiday's. Still the classes are being offered on online mode.

Activity 6 : Farewell ceremony of Taraknath Chakraborty on February 28,2022

Activity 7 : Badminton Tournament organized by Alumni Association on and from March 12 to 13, 2022

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1129
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Body is the apex administrative body of the College. GB consisted with Principal as its secretary, three Teaching, one non- teaching and one students' representatives and two members nominated by the affiliating University and three members nominated by the Govt. of west Bengal. One State Govt. nominee working as President. Decisions on finance, development and, management of the institution are taken by GB considering the recommendations provided by IQAC and various sub[1]committees. The institution develops a need-based and student-centric strategic plan following guidelines of the Government and UGC policy before adopting any resolution. The GB approves the academic and operational decisions to various subcommittees for its implementation in order to fulfil the vision and mission of the institute. Regular meetings of different sub committees helps to review policies and frame future plans of the institution. Analysis of feedbacks from students, teachers and the alumni helps in upgradation of the institution. Periodic financial audits ensure financial transparency. The IQAC institutionalize quality assurance strategies such as increased use of ICT, expanding

the scope of library, and development of research culture. All dedicated stakeholders strive to uphold pride and prestige of the institution.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/131
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Through a number of Committees, the Faculty actively participates in the development and management of academic and extracurricular programmes and events. Each Committee manages its duties with discretion and originality. Additionally, for each lesson, the faculty separates the students into groups for mentoring. Students maintain contact with their mentors whether they are at home or on an internship. Staff members have contributed to the planning, organising, and execution of a significant project. Even though they were a tiny group, several members of the administrative staff have shown outstanding leadership qualities and creativity when it came to dealing with emergencies or addressing the different demands placed upon them. Some of the administrative staff have displayed remarkable leadership roles and resourcefulness whether it was meeting emergencies or effectively handling the various demands made on them in spite of being small group. They have also taken the responsibility to make the campus green and got likeminded students, staff and even members of the Management to contribute to enrich the college garden and their own gardens at home through an exchange of plants.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1132
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Ø For proper administrative functioning 'e' communication has been developed with the teachers and students. All necessary information

related to the students are uploaded in college website and related to teachers are served in WhatsApp.

Ø To make the student well-informed about different activities of College, e-communication is used by the office. The admission related information are sent to the concerned students through SMS.

Ø Notices issued by the affiliating university are uploaded to College Website.

Notices for the meeting of GB and IQAC are served to the internal and external members through emails as well as whatsapp. Every department maintains WhatsApp groups with the students to provide study materials, Q&As and attend queries round the clock outside classroom. The study materials, model Q&As etc. supplied by teachers uploaded to College Website.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://nbsmahavidyalaya.org/welcome
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There are different committees operated effectively both on their own and in conjunction with others, with the utmost flexibility and an environment that allowed them to experiment with new concepts and take initiative in accordance with Institute policy. In addition to efficiently carrying out their departmental responsibilities, the faculty members went above and beyond to plan webinars, conferences, and competitions. Although each committee had a specific plan of action, they also enlisted the help of additional staff members and students. The West Bengal College Service Commission has completed the recruitment of assistant professors, and the majority of open positions have been filled.

Ø Service Rules, Recruitment and Promotion Policies:

The College cannot appoint any teacher or non-teaching staff on

substantive basis. Teachers are appointed on the basis of recommendations of the WBCSC. Sometimes, Guest Teachers are appointed by the College Management. The Promotion of permanent teachers is guided by the CAS of UGC.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1132
Link to Organogram of the Institution webpage	https://nbsmahavidyalaya.org/pages/1132
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has certain welfare measures including state government policy-related for both teaching and non-teaching staff.

Leave Provisions:

Ø Teaching and non-teaching staff are entitled for CL, EL, Medical Leave, Paternity Leave for male employees and the female staff enjoy Maternity Leave, CCL as per Government rule.

Ø Duty leave is given to teachers for attending conferences. There is also a provision for Special Leave for exigencies.

Ø Leaves for FDPs, participating in seminars and workshops are granted to the teachers.

Health provisions

Ø The teaching staff may opt for WB Govt. Health Scheme and the nonteaching staff may avail Govt. Swasthya Sathi scheme.

Ø The college has a well-equipped Gymnasium for staff and students. Yoga facility is available for the students.

Financial provisions

Ø Provident Fund : The college maintain provided for the employee both Teaching and Non teaching stass as per rule of Govt. of West Bengal

Ø Interest free Puja advance ; The college allotted puja advance of Rs 30,000/- to Non Teaching employee with zero percent interest

College advance (Interest free) College also provide some advance on medical ground and marriage of Daughter or Son or any other emergency situation.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1138
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has introduced a performance appraisal system for Teaching and Nonteaching Staff to evaluate their performance in regular academic and administrative activities.

Teaching Staff:

An Attendance Register of teachers is maintained wherein it is mandatory for every teacher to record the time of arrival and departure and is regularly examined by the Principal.

A separate Leave Register is maintained to record Leaves enjoyed by teachers.

Student feedback helps to review the performance of teaching staff.

Promotion of teaching staff strictly adheres to the norms laid down by UGC, DPI, WB under the API scheme.

The self-appraisal focuses mainly on the following aspects: ·

Papers taught at the UG levels ·

Number of research scholars guided for Ph.D. · OP and RC attended · Number of Workshops / Seminars / Conferences attended ·

Number of Research Papers presented

Administrative & Examination Duties performed

Non-Teaching Staff:

An Attendance Register and a Leave Register are maintained under the supervision of Head Clerk.

The Institution promotes its non-teaching staff as per the guidelines of the WB Government based on performance and feedback.

Biometric attendance for both teaching and nonteaching teaching staff has been introduced

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1131
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has provisions for regular external financial audit. The accounts of College are audited regularly as per the Government Guideline. The External Audit of College is conducted by the Department of Higher Education, West Bengal. The Finance Committee at regular basis reviews the financial transaction and status of the college. The committee approves different schemes on the basis of priority of the work. Internal review and recommendations of the Finance Committee help the college to hold a healthier and more transparent External Audit. The institution conducts external audit on regular basis. After the expiry of a financial year, the accounts are got to be prepared to face audit externally. The auditors are suggested and appointed by the State Government through the department of Higher Education. The college has no opportunity to choose auditor in this regard. After conducting the audit work, initiatives taken to rectify the errors, mistakes and process not properly followed, if any, as detected by the auditors. The auditor's suggestions, advices are welcome to bring improvement in financial activities.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/772
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Strategies

Ø The College mobilize government and nongovernment grants for the improvement of the college. For this, proposals are prepared, vetted and submitted to the relevant authorities such as the UGC, the State Government, etc.

Ø It collaborates with other organizations to organize seminars and conferences.

Ø All the financial grants are utilized according to the necessities of stakeholders.

Mobilisation & Utilization Procedure

Mobilisation of funds indicates the collection of funds and their utilisation. All major proposals for which the college fund is required, are submitted to the Finance Committee or Governing Body for its approval. Incomes of college come from the collection of student fees. As a recurring expenditure, a major part of income is spent for the welfare of students, enhancement of sports facilities, seminars etc. The non-recurring expenditure involves maintenance of library and laboratory facilities, purchase of instruments, furniture, electrical items etc. The fund generated as rents from hostel residents is utilised for the maintenance of the hostel. College applies for government grants at different points in time. If receives any funds, concerned committees take the initiative to execute the projects.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/772
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution's mission is to provide, advance, and disseminate a holistic education that will help its students become self. sufficient and accountable members of the community. The student's mental health was severely damaged by the extended lockdown. Therefore, IQAC has concentrated on Mental Well-Being workshops and programs, especially for students. These programs have made an effort to address the various mental health challenges that students from multicultural backgrounds and various cities may experience. The programs run by experts in the subject provide insight into the typical anxieties and uncertainties that cloud young adults' thoughts.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1048
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the mental health issues of students during the pandemic times.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1232
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nbsmahavidyalaya.org/pages/850
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous, and sustainable world.

Institute has adopted different methods to counsel the students as follows:

a) Safety and security

i. Security of the entire campus is ensured by the security personnel.

ii. ID cards are issued to the students to prevent the entry of outsiders.

iii. Grievance Redressal and Prevention of Sexual Harassment Cell & Women Cell of the College are actively functioning.

iv. Code of conduct is published in the college prospectus and website.

vii. College has an anti-ragging committee.

b) Counselling

i. Mentoring system has been introduced. Parents are kept regularly informed about their wards. Students' issues are handled by their respective mentors.

ii. Students are encouraged to join NCC, and NSS and participate in co-curricular activities.

iii. Student-Teacher meetings are conducted at regular intervals.

c) Common Room

i. There are separate common rooms for boys and girls equipped, purified drinking water and toilets.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nbsmahavidyalaya.org/pages/154

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution takes the lead in managing the waste that is produced on its campus. The segregation of solid waste is carried out manually. Paper, cardboard, plastics, and other dry garbage are separated from other types of waste. Organic wastes, such as leftover food, fruit peels, and other organic scraps, are also collected separately in bins. The College separates outdated computers, batteries, and wires for E-waste Management and disposes of them on a regular basis. Different amounts of glass and metal can be found in the electronic equipment. Therefore, the disposal aids in the subsequent recycling of circuit board, copper, and aluminium streams that have been separated. However, the college campus does not produce any hazardous chemical waste. All these ensures that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://nbsmahavidyalaya.org/photo-gallery
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment   **D. Any 1 of the above**

**with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment   5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has taken a lot of positive measures to maintain the campus eco-friendly. Some of the initiatives in this direction are as follows:

· Notices regarding switching off fans, tubes and electrical appliances when not in use are placed throughout the campus to avoid wastage of energy. · The architecture of the college buildings is such that maximum advantage of day light can be taken. · CPCB approved diesel generators are used in the institute

The institute puts forth great effort of values like harmony and acceptance of cultural, geographical, linguistic, economic, and other variety. To achieve these objectives, the activities that are stated below were planned. For aspiring teachers, a session on value education was organised. It focused on a variety of techniques, such as worksheets, role plays, stories, songs, movies, and posters, for teaching moral concepts like harmony and tolerance. Additionally, the institute honours key secular and religious holidays. The celebrations are meant to promote respect, love, and appreciation

for one another's cities and cultures among the faculty and students. To teach children about various principles and increase awareness of such issues, morning assemblies with a specific theme are held. Themes for the gathering will be intercommunal harmony, human rights, and peace. The teacher candidates also stress a number of qualities while instructing pupils in their courses in classrooms. The faculty makes an effort of values in their lectures in every situation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes several initiatives to educate Institution staff and students about their constitutional obligations. At the start of each session, the college's principal gives an orientation lecture to the entering class of students to explain the fundamental principles and ethos of the school. The speech focuses on how important it is to maintain harmony among all differences while encouraging a scientific attitude, humanism, and inquisitive spirit. Future morally upright people who are still shaping their moral character learn the value of keeping their promises and asserting their rights. On special occasions like Republic Day and Independence Day, the college president addresses the faculty, staff, and students of the institution. The phrase "Fundamental Rights and Duties enshrined in the Constitution of the Republic" from the Preamble serves as an illustration of the importance of the Day for all people. Students are taught to respect both the supreme law of the land and national symbols like the National Anthem and Flag. The college website showcases the principles for students and employees to understand the importance of social responsibility, responsible citizenship, and empowerment. Instilling qualities like empathy, compassion, appreciating variation, cooperation, and coexistence are some of the many activities, such as social outreach programmes, trips, annual camps, etc. The students' dedication to these ideas, which fosters in them self-control, self-assurance, adaptability, desire, and sincerity, strengthens their character and personality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes and celebrates a number of national and international days

Independence Day: A program is organized to celebrate India's Independence day through reliving our past and paying tribute to the heroes who laid their lives for their motherland.

Republic day: A program is organized to celebrate the Republic day.

Bhasha Divas: Celebration of International Mother Tongue Day

A debate is organized by the B.Ed students through online mode on

any social issue.

on the occasion of Birth Anniversary of Rabindranath Tagore cultural programme is organized

Teachers Day: students organize programmes for the teachers to celebrate the Birth anniversary of Dr. Sarvepalli Radhakrishan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Activity 1 :Workshop on Micro Teaching, Macro Teaching, Preparation of Achievement Test and Preparation of Teaching-learning material.

Activity 2 :The use of ICT: The Institution has been one of the pioneers to introduce ICT for regular operations of the college. ICT has been put to regular use in academic as well as all administrative activities of the Institution. Regular up gradation of ICT infrastructure is a regular feature for the institution ensuring the best outcome for all the stakeholders.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being the partly Pandemic year, the year 2021-2022was one of its kind leaving the Institute with absolutely no clue about what was to be done to continue engaging teacher trainees in learning. However, the Faculty put their minds together to conduct various workshops

for updating their knowledge of using technology for teaching. These were conducted by those faculty members who already knew how to use them. This was a unique venture as they shared their expertise with their colleagues without reserve and encouraged them to use what they learnt to meet the needs of their students.

The following topics were taken up at the workshops

v Introduction to Google Classroom

v Use of Google Classroom for conducting quizzes

Use of Google Meet, Zoom and Cisco Webex for teaching learning

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The planning for the curriculum transaction has been done in advance to give the implementers time to get ready. Following notification from the West Bengal government's higher education department, University of Burdwan, the affiliated university, the schedule has been prepared. The delivery of lectures, classes, practicum, and field projects were executed in a timely manner. The affiliating University prescribed a curriculum transaction method for the faculty members throughout the year. Interactive and participatory approach has been used by each faculty members while delivering curriculum. Well planned Time Table has been prepared throughout the year to ensure coverage of curriculum in a timely manner. Lectures begin with questions based on the material covered in the preceding lectures, and students are given the chance to ask questions again or share their opinions. The library helped the trainees to acquire books for their practicum as well as their theory papers. The librarian along with her assistant made the references available for different topics in different subjects. Records of trainees' projects and assignments, 60 lessons and internship files are maintained. A record of written reports of all activities conducted throughout the year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://nbsmahavidyalaya.org/pages/176

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar has been prepared at the beginning of the year and followed accordingly as far as practicable. Continuous Internal Evaluation consisting of lessons, assignments, projects, internship and co-curricular activities has been executed as scheduled in the Academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://nbsmahavidyalaya.org/pages/932

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the B.Ed curriculum, Courses VIIIA and VIII B covers the teacher's dedication to the student, society, and fundamental values. According to course 1.2.3, teaching strategies that use both whole-group and small-group instruction foster collaboration, negotiation, and emotional intelligence among teacher candidates. Course 1.2.9 discusses the issues, challenges, and trends related to assessment and evaluation, which includes classification of assessment, assessment of learning, and assessment for learning. Course 1.4.6 discusses the different issues gender and society that promotes the sensitization process towards this vital social issue. The course Creating Inclusive Education (1.4.10) teaches teacher candidates

about the traits and learning difficulties of various forms of impairments. This also trains the teacher trainees to understand the characteristics and educational challenges of the types of disabilities. Course 1.4.11, Population and the environment aware the students towards environment. Students have finished projects on environmental issues, such as raising public awareness of environmental concerns. Peach education (Course 1.4.11) trains the students in developing a good outlook on the world and understanding issues relating to peace, both of which are crucial in today's society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

98

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nbsmahavidyalaya.org/pages/1089

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

97

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Following measures have been taken so that the students can adopt themselves with the CBCS system:

Ø In the beginning of each session, students are supplied with the academic calendar, the class timetable, and information about the planned academic programmes through an Induction meeting.

Ø Teacher easily identified slow and advanced learners through the interaction with the students. In order to improve their competencies, advanced learners are also encouraged to take part in different kinds of virtually conducted cultural programmes such as dance, debates, extempore, students' seminars presentation, through Powerpoint presentation. For the Slow learners, special attention is provided with additional explanations and concept-clearing questions by the faculty. They are also encouraged to discuss what they are taught with their peer students through a brainstorming process for better understanding. The performance of these learners is measured through the evaluation of home assignments.

Remedial coaching is also provided for the slow learners to ensure and improve their learning capabilities.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
197	**18**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Highly student centric curriculum and evaluation strategies as framed by the affiliating university followed by the Institution. Conducive support systems are provided to the faculty for the effective implementation of student-centric learning. The following methods are employed to develop varied skills and competencies.

1. Interactive learning:

ICT-enabled teaching methods (PPT, Animations)

2. Experiential learning:

a. Field Trips to different in the form of Annual Excursion

b. Demonstration of Experiments/Instruments

c. Discussions and debates on contemporary issues

d. Brain storming sessions

3. Collaborative learning:

Group discussions

Peer learning circles

Student moderated discussions and debates

Collaborative learning

Observation of Days of National/ International Importance.

4. Independent Learning:

Seminars/ Workshops/ Paper presentations using digital resources

In order to nurture creativity and critical thinking, the students are encouraged to take membership in various clubs and associations functioning in the college. The students are also encouraged to participate in inter-collegiate events and competitions.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://nbsmahavidyalaya.org/pages/1114

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are 5 (five) ICT-enabled classrooms in the college, out of which one are smart classrooms.

ICT-enabled tools are used in the following ways:

Teachers use slides of power point presentations to explain the topic without wasting time.

Online text and audio (by an eminent personality of that field) are used by the teachers especially for both B.Ed & B.P.Ed students which helps the students a lot. Full-length Sports movies are shown to the B.P.Ed students to motivate the students.

E-materials, e-sources, model questions, home assignments and questions for internal assessments prepared by the teachers are sent to the particular whatsapp students' groups.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://nbsmahavidyalaya.org/pages/1139

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

84

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Perseverance and practice should be the main motto of a student to be successful in life.

To make these students understand, our college of conducts a continuous assessment that evaluates students' academic development throughout the semesters.

After completing a chapter the teachers take unit tests or create questionnaires for the students. This helps assess the students' weaknesses and is resolved later by the teachers and mentors.

The curriculum of WBUTTEPA under the CBCS has a compulsory internal assessment per paper which consists of 30% of the total marks awarded in each paper. An additional chance for the slow learners is given to improve their performance in the internal assessments.

The convener of the relevant Academic Committee assesses and evaluates students' performance in CIE. The University Examination Portal has the students' internal grades submitted. The Principal keeps an eye on the students' progress at CIE and provides the necessary input to the concerned academic members. The principal holds review sessions to provide the essential input for enhancing the performance of the students. The school keeps an eye on students' progress.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the beginning of the academic year during a welcome meeting as well as at a special induction meeting at the beginning of the second semester students are made aware of the evaluation pattern.

After the internal assessment the teachers evaluate the answer scripts within a very short time and directly upload them to the university examination portal.

In accordance with a directive from the affiliated university, the institute established a grievance redressal committee to address all complaints regarding the grades and/or marks given to students during internal assessments. Examiners assess students' academic development and achievement based on their performance in assignments, practicums, and internal and external exams. These systems ensure continuous and summative evaluations during each semester and academic year. The Burdwan University announces both the external and internal examination dates.

In the event of any grievances expressed by the students, they are requested to enter them in the complaint box located outside the Principal's Chamber. Prompt action is taken to assuage the grievance within the shortest possible time period.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

• **Both B.Ed & B.P.Ed Academic committee organizes meeting regarding the distribution of the syllabus to all faculty members. Each department prepares Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes (COs).**

• **The programme outcomes for every course offered in every subject are uploaded on the college website.**

• **The primary objective of a specific course is communicated and explained to the students by the faculty members at the beginning of an academic session.**

• **At the time of admission, a prospectus or information brochure is given to the students.**

• **Finally, the model of teaching, the organization of regular and special lectures, and the use of ICT-enabled tools are modified keeping the course and programme outcomes in mind. Therefore, students are regularly reminded about the outcomes of the courses and programmes in which they are enrolled.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://nbsmahavidyalaya.org/pages/1113
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College monitors and ensures the achievement of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) using both direct and indirect methods.

Direct Methods:

The attainment of the course outcome is assessed through internal examinations and the end semester examination. The results of the final examinations are used to measure the attainment of POs and COs in each subject. Students of all departments participate in students' Seminar and present their papers using the ICT tools.

The attainment of program outcomes, program specific outcomes can be obtained through collection of student's progression report in higher education or and job placement.

Indirect Method:

In this method the feedback collected from the outgoing students, teachers, stakeholders and alumni are analysed. From this analysis for CO attainment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://nbsmahavidyalaya.org/pages/1089

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

98

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://nbsmahavidyalaya.org/pages/180

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nbsmahavidyalaya.org/pages/1089

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

One Day workshop on Learning Design

To enhance the teaching quality of student-teachers, IQAC of the Institution arranged a one day state level workshop on Learning Design on 9th April, 2022 at Seminar Hall of college premises. The workshop on Learning Design was enlighten by two eminent resource persons Dr. Rajib Saha, Assistant Professor, WBUTTEPA and Dr. Nabin Thakur, Assistant Professor, St. Xavier's College (Autonomous), Kolkata. Inaugural programme was started at 10.30 am with the welcome addressing of Prof. (Dr.) Bhim Chandra Mondal,in the presence of all B.Ed. and B.P.Ed student-teachers of session 2021-23.

Annual Excursion 2022 for B.P.Ed to Digha, (21.4.22 – 24.4.22)

To promote experiential learning, Department of Physical Education, Nikhil Banga Sikshan Mahavidyalaya conducted Annual excursion to Digha, Mandarmani, Shankarpur and Talsiri for the students of academic session 2020-22 along with 5 faculty members. The duration of the tour was three night and three day.

Annual Excursion 2022 for B.Ed to Sikkim (4th May 2022 – 9th May 2022)

NBSM conducted an educational tour to Silk Root, Gangtok with keeping everything in mind after several discussion with the students. The duration of the tour was Five day and Four Night including three teachers.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1163
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The goal of the Institution is to provide the student centric professional training. It has adequate physical and academic facilities required as per National Council of Teacher Education (NCTE) and affiliating University.

Ø The classrooms are well equipped with Audio Visual Aids for

better teaching learning with easy way.

Ø The college specially furnished Teachers' Room with modernization and giving facilities like Almirah, Desk, Attached Bathrooms, Computer etc. for the teachers.

Ø IQAC Room is developed with Computer and Printer.

Ø Students are given scope to be trained with showing educational movies.

Ø NSS Room is established newly in ground floor with Almirah, Desk, Chair, Computer, Printer, UPS etc.

Alumni Room is also well furnished in the College campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1130

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution keeps improving its facilities to keep up with student demand. Students are encouraged to take part in yoga, sports, cultural events, indoor games, and outdoor games.

Cultural Activities

Dance, song, theatre, and other cultural activities are typically held in the seminar room. The seminar room is furnished with a 9 m long by 6 m broad stage, a cutting-edge sound system, stage lights, and seating configuration. Cultural programming has been used to honor the National Holiday.

Games & sports activities

Games and sports are an essential component of the B.P.Ed curriculum, which helps students get ready for the challenges of working as teachers and in related sectors. They are split up into different houses. Throughout the year, intramural activities, including as sports and games, were arranged at Netaji House, Nazrul House, Khudiram House, etc. Both B.Ed. and

B.P.Ed. students participated in annual sporting events and games on the multipurpose playground.

Yoga and Gymnastic activities

Due to the fact that yoga is covered in both the B.Ed. and B.P.Ed. curricula, yoga exercises have been led by our experienced faculty members in the multifunctional Auditorium. Our college has a sizable gymnasium with the necessary equipment to improve human performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nbsmahavidyalaya.org/photo-gallery

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1130
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.41

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

No, the library is yet to be automated

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nbsmahavidyalaya.org/pages/136

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.20

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institute is presently Broadband connection having a speed of 90 Mbps. Wi-Fi facility is available on campus. To avail this service, the user has to register through their mobile number.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nbsmahavidyalaya.org/photo-gallery

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.97

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Different Laboratories are present i.e. Geography Lab (Social Science), Physical Science Lab, Biology Lab(Science), Computer Laboratory, Smart Classroom, Health & Physical Fitness Room, Psychology Laboratory, NSS Room, Gymnasium cum Multipurpose Hall, Conference Hall etc, are well equipped and maintained.

A big Auditorium for Indoor Games and Gym as well as multipurpose activities is nicely used in different time and different situations.

50 Students can sit in the library at a time for study purposes. News Papers, Magazines, Journals, Books, Dictionary etc. are available to enrich the Central Library. Although Departmental

Libraries are also open for both B.Ed. & B.P.Ed.

Annual Sports are also part and parcel of these activities. For body fitness and health activities specially Gym as well as Ground are used for the students and ataff of the college.

Computer Lab is well equipped with computers, Internet facilities, wifi zone facilities, Projector etc. Different ICT enabled tools are used here for enriching computer literary.

Total 5 classrooms including Smart Class and 1 Computer Room available in the campus for teaching learning purposes. Others Laboratories are mentioned before for better practical learning. For Drawing and Arts Fine Arts Teacher is available in Fine Arts Classes.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://nbsmahavidyalaya.org/pages/1057]()

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

101

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]()
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	https://nbsmahavidyalaya.org/pages/1225
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The following are the committees where the teacher trainees have their representation in order to help the staff and administrators.

1. Student Council- The council provides ideas and suggestions in organizing the academic, sports and co-curricular activities in the college. Every year the Teacher's Day celebration, Freshers Welcome, Saraswati Puja, Fare well is planned and organized by the student council by involving the entire student group.

2. Students represent themselves as members in following committees: Anti- ragging committee, Grievance Redressal cell and IQAC

3.. Sports committee- Student council organized annual sports by 11th March, 2022 involving all the staff members and students of both B.Ed and B.P. Ed section.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1132
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

`13`

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Annual Activity Report of Alumni Association, NBSM

(Regn No. S0025677 of 2021-22)

Activity 1: Tree plantation Programme on 17.07.2021

Activity 2: Reunion of Alumni Association (Punarmilan Utsav) on 09.10.21

Activity 3: Felicitation of Casual staff on 25.10.2021

Activity 4: Birthday celebration of Maniklal Singha on January 18, 2022

Activity 5 : Inauguration of free coaching classes for competitive exams on February 28, 2022:

In accordance to the resolution made on 09/12/2022, Free coaching classesfor competitive exams for the students of both B.Ed and B.P.Ed students was inaugurated on 28/02/2022. A total number of94aspirants attended the classes. Classes were offered on Sundays and holidays. Professor Chand Hazari, alumnus of the institution took the initiative to run the class regularly. Prabir Dutta, Samir Duary, Dr. Gurupada Goswami and Basobdutta

Chakraborty took classes. Among the faculties Professor Dr. Samit Kumar Das offered classes on holiday's. Still the classes are being offered on online mode.

Activity 6 : Farewell ceremony of Taraknath Chakraborty on February 28,2022

Activity 7 : Badminton Tournament organized by Alumni Association on and from March 12 to 13, 2022

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1129
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Body is the apex administrative body of the College. GB consisted with Principal as its secretary, three Teaching, one non- teaching and one students' representatives and two members nominated by the affiliating University and three members nominated by the Govt. of west Bengal. One State Govt. nominee working as President. Decisions on finance, development and, management of the institution are taken by GB considering the recommendations provided by IQAC and various sub[1]committees. The institution develops a need-based and student-centric strategic plan following guidelines of the Government and UGC policy before adopting any resolution. The GB approves the academic and operational decisions to various subcommittees for its implementation in order to fulfil the vision and mission of the institute. Regular meetings of

different sub committees helps to review policies and frame future plans of the institution. Analysis of feedbacks from students, teachers and the alumni helps in upgradation of the institution. Periodic financial audits ensure financial transparency. The IQAC institutionalize quality assurance strategies such as increased use of ICT, expanding the scope of library, and development of research culture. All dedicated stakeholders strive to uphold pride and prestige of the institution.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/131
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Through a number of Committees, the Faculty actively participates in the development and management of academic and extracurricular programmes and events. Each Committee manages its duties with discretion and originality. Additionally, for each lesson, the faculty separates the students into groups for mentoring. Students maintain contact with their mentors whether they are at home or on an internship. Staff members have contributed to the planning, organising, and execution of a significant project. Even though they were a tiny group, several members of the administrative staff have shown outstanding leadership qualities and creativity when it came to dealing with emergencies or addressing the different demands placed upon them. Some of the administrative staff have displayed remarkable leadership roles and resourcefulness whether it was meeting emergencies or effectively handling the various demands made on them in spite of being small group. They have also taken the responsibility to make the campus green and got likeminded students, staff and even members of the Management to contribute to enrich the college garden and their own gardens at home through an exchange of plants.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1132
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Ø For proper administrative functioning 'e' communication has been developed with the teachers and students. All necessary information related to the students are uploaded in college website and related to teachers are served in WhatsApp.

Ø To make the student well-informed about different activities of College, e-communication is used by the office. The admission related information are sent to the concerned students through SMS.

Ø Notices issued by the affiliating university are uploaded to College Website.

Notices for the meeting of GB and IQAC are served to the internal and external members through emails as well as whatsapp. Every department maintains WhatsApp groups with the students to provide study materials, Q&As and attend queries round the clock outside classroom. The study materials, model Q&As etc. supplied by teachers uploaded to College Website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://nbsmahavidyalaya.org/welcome
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There are different committees operated effectively both on their

own and in conjunction with others, with the utmost flexibility and an environment that allowed them to experiment with new concepts and take initiative in accordance with Institute policy. In addition to efficiently carrying out their departmental responsibilities, the faculty members went above and beyond to plan webinars, conferences, and competitions. Although each committee had a specific plan of action, they also enlisted the help of additional staff members and students. The West Bengal College Service Commission has completed the recruitment of assistant professors, and the majority of open positions have been filled.

Ø Service Rules, Recruitment and Promotion Policies:

The College cannot appoint any teacher or non-teaching staff on substantive basis. Teachers are appointed on the basis of recommendations of the WBCSC. Sometimes, Guest Teachers are appointed by the College Management. The Promotion of permanent teachers is guided by the CAS of UGC.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1132
Link to Organogram of the Institution webpage	https://nbsmahavidyalaya.org/pages/1132
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has certain welfare measures including state government policy-related for both teaching and non-teaching staff.

Leave Provisions:

Ø Teaching and non-teaching staff are entitled for CL, EL, Medical Leave, Paternity Leave for male employees and the female staff enjoy Maternity Leave, CCL as per Government rule.

Ø Duty leave is given to teachers for attending conferences. There is also a provision for Special Leave for exigencies.

Ø Leaves for FDPs, participating in seminars and workshops are granted to the teachers.

Health provisions

Ø The teaching staff may opt for WB Govt. Health Scheme and the nonteaching staff may avail Govt. Swasthya Sathi scheme.

Ø The college has a well-equipped Gymnasium for staff and students. Yoga facility is available for the students.

Financial provisions

Ø Provident Fund : The college maintain provided for the employee both Teaching and Non teaching stass as per rule of Govt. of West Bengal

Ø Interest free Puja advance ; The college allotted puja advance of Rs 30,000/- to Non Teaching employee with zero percent interest

College advance (Interest free) College also provide some advance on medical ground and marriage of Daughter or Son or any other emergency situation.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1138
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has introduced a performance appraisal system for Teaching and Nonteaching Staff to evaluate their performance in regular academic and administrative activities.

Teaching Staff:

An Attendance Register of teachers is maintained wherein it is mandatory for every teacher to record the time of arrival and departure and is regularly examined by the Principal.

A separate Leave Register is maintained to record Leaves enjoyed by teachers.

Student feedback helps to review the performance of teaching staff.

Promotion of teaching staff strictly adheres to the norms laid down by UGC, DPI, WB under the API scheme.

The self-appraisal focuses mainly on the following aspects: ·

Papers taught at the UG levels ·

Number of research scholars guided for Ph.D. · OP and RC attended · Number of Workshops / Seminars / Conferences attended ·

Number of Research Papers presented

Administrative & Examination Duties performed

Non-Teaching Staff:

An Attendance Register and a Leave Register are maintained under the supervision of Head Clerk.

The Institution promotes its non-teaching staff as per the guidelines of the WB Government based on performance and feedback.

Biometric attendance for both teaching and nonteaching teaching staff has been introduced

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1131
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has provisions for regular external financial audit. The accounts of College are audited regularly as per the Government Guideline. The External Audit of College is conducted by the Department of Higher Education, West Bengal. The Finance Committee at regular basis reviews the financial transaction and status of the college. The committee approves different schemes on the basis of priority of the work. Internal review and recommendations of the Finance Committee help the college to hold a healthier and more transparent External Audit. The institution conducts external audit on regular basis. After the expiry of a financial year, the accounts are got to be prepared to face audit externally. The auditors are suggested and appointed by the State Government through the department of Higher Education. The college has no opportunity to choose auditor in this regard. After conducting the audit work, initiatives taken to rectify the errors, mistakes and process not properly followed, if any, as detected by the auditors. The auditor's suggestions, advices are welcome to bring improvement in financial activities.

File Description	Documents
Paste link for additional information	<u>https://nbsmahavidyalaya.org/pages/772</u>
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Strategies

Ø The College mobilize government and nongovernment grants for the improvement of the college. For this, proposals are prepared, vetted and submitted to the relevant authorities such as the UGC, the State Government, etc.

Ø It collaborates with other organizations to organize seminars and conferences.

Ø All the financial grants are utilized according to the necessities of stakeholders.

Mobilisation & Utilization Procedure

Mobilisation of funds indicates the collection of funds and their utilisation. All major proposals for which the college fund is required, are submitted to the Finance Committee or Governing Body for its approval. Incomes of college come from the collection of student fees. As a recurring expenditure, a major part of income is spent for the welfare of students, enhancement of sports facilities, seminars etc. The non-recurring expenditure involves maintenance of library and laboratory facilities, purchase of instruments, furniture, electrical items etc. The fund generated as rents from hostel residents is utilised for the maintenance of the hostel. College applies for government grants at different points in time. If receives any funds, concerned committees take the initiative to execute the projects.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/772
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution's mission is to provide, advance, and disseminate a holistic education that will help its students become self. sufficient and accountable members of the community. The student's mental health was severely damaged by the extended lockdown. Therefore, IQAC has concentrated on Mental Well-Being workshops and programs, especially for students. These programs have made an effort to address the various mental health challenges that students from multicultural backgrounds and various cities may experience. The programs run by experts in the subject provide insight into the typical anxieties and uncertainties that cloud young adults' thoughts.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1048
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the mental health issues of students during the pandemic times.

File Description	Documents
Paste link for additional information	https://nbsmahavidyalaya.org/pages/1232
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nbsmahavidyalaya.org/pages/850
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous, and sustainable world.

Institute has adopted different methods to counsel the students as follows:

a) Safety and security

i. Security of the entire campus is ensured by the security

personnel.

ii. ID cards are issued to the students to prevent the entry of outsiders.

iii. Grievance Redressal and Prevention of Sexual Harassment Cell & Women Cell of the College are actively functioning.

iv. Code of conduct is published in the college prospectus and website.

vii. College has an anti-ragging committee.

b) Counselling

i. Mentoring system has been introduced. Parents are kept regularly informed about their wards. Students' issues are handled by their respective mentors.

ii. Students are encouraged to join NCC, and NSS and participate in co-curricular activities.

iii. Student-Teacher meetings are conducted at regular intervals.

c) Common Room

i. There are separate common rooms for boys and girls equipped, purified drinking water and toilets.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nbsmahavidyalaya.org/pages/154

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution takes the lead in managing the waste that is produced on its campus. The segregation of solid waste is carried out manually. Paper, cardboard, plastics, and other dry garbage are separated from other types of waste. Organic wastes, such as leftover food, fruit peels, and other organic scraps, are also collected separately in bins. The College separates outdated computers, batteries, and wires for E-waste Management and disposes of them on a regular basis. Different amounts of glass and metal can be found in the electronic equipment. Therefore, the disposal aids in the subsequent recycling of circuit board, copper, and aluminium streams that have been separated. However, the college campus does not produce any hazardous chemical waste. All these ensures that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://nbsmahavidyalaya.org/photo-gallery
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	D. Any 1 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has taken a lot of positive measures to maintain the campus eco-friendly. Some of the initiatives in this direction are as follows:

· Notices regarding switching off fans, tubes and electrical appliances when not in use are placed throughout the campus to avoid wastage of energy. · The architecture of the college buildings is such that maximum advantage of day light can be taken. · CPCB approved diesel generators are used in the institute

The institute puts forth great effort of values like harmony and acceptance of cultural, geographical, linguistic, economic, and other variety. To achieve these objectives, the activities that are stated below were planned. For aspiring teachers, a session on value education was organised. It focused on a variety of techniques, such as worksheets, role plays, stories, songs, movies, and posters, for teaching moral concepts like harmony and tolerance. Additionally, the institute honours key secular and

religious holidays. The celebrations are meant to promote respect, love, and appreciation for one another's cities and cultures among the faculty and students. To teach children about various principles and increase awareness of such issues, morning assemblies with a specific theme are held. Themes for the gathering will be intercommunal harmony, human rights, and peace. The teacher candidates also stress a number of qualities while instructing pupils in their courses in classrooms. The faculty makes an effort of values in their lectures in every situation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes several initiatives to educate Institution staff and students about their constitutional obligations. At the start of each session, the college's principal gives an orientation lecture to the entering class of students to explain the fundamental principles and ethos of the school. The speech focuses on how important it is to maintain harmony among all differences while encouraging a scientific attitude, humanism, and inquisitive spirit. Future morally upright people who are still shaping their moral character learn the value of keeping their promises and asserting their rights. On special occasions like Republic Day and Independence Day, the college president addresses the faculty, staff, and students of the institution. The phrase "Fundamental Rights and Duties enshrined in the Constitution of the Republic" from the Preamble serves as an illustration of the importance of the Day for all people. Students are taught to respect both the supreme law of the land and national symbols like the National Anthem and Flag. The college website showcases the principles for students and employees to understand the importance of social responsibility, responsible citizenship, and empowerment. Instilling qualities like empathy, compassion, appreciating variation, cooperation, and coexistence are some of the many activities, such as social outreach programmes, trips, annual camps, etc. The students' dedication to these ideas, which fosters in them self-control, self-assurance, adaptability, desire, and sincerity, strengthens

their character and personality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes and celebrates a number of national and international days

Independence Day: A program is organized to celebrate India's Independence day through reliving our past and paying tribute to the heroes who laid their lives for their motherland.

Republic day: A program is organized to celebrate the Republic

day.

Bhasha Divas: Celebration of International Mother Tongue Day

A debate is organized by the B.Ed students through online mode on any social issue.

on the occasion of Birth Anniversary of Rabindranath Tagore cultural programme is organized

Teachers Day: students organize programmes for the teachers to celebrate the Birth anniversary of Dr. Sarvepalli Radhakrishan.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Activity 1 :Workshop on Micro Teaching, Macro Teaching, Preparation of Achievement Test and Preparation of Teaching-learning material.

Activity 2 :The use of ICT: The Institution has been one of the pioneers to introduce ICT for regular operations of the college. ICT has been put to regular use in academic as well as all administrative activities of the Institution. Regular up gradation of ICT infrastructure is a regular feature for the institution ensuring the best outcome for all the stakeholders.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being the partly Pandemic year, the year 2021-2022was one of its kind leaving the Institute with absolutely no clue about what was to be done to continue engaging teacher trainees in learning. However, the Faculty put their minds together to conduct various workshops for updating their knowledge of using technology for teaching. These were conducted by those faculty members who already knew how to use them. This was a unique venture as they shared their expertise with their colleagues without reserve and encouraged them to use what they learnt to meet the needs of their students.

The following topics were taken up at the workshops

v Introduction to Google Classroom

v Use of Google Classroom for conducting quizzes

Use of Google Meet, Zoom and Cisco Webex for teaching learning

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Ø Digitalization of Library : In order to access library from their electronic devices, digitalization of Library to be made with appropriate software.

Ø Up gradation of Library by adding more books: -Nnew set of topic books recently added to the B.Ed. and B.P.Ed. curricula will also be provided by the college.

Ø Introduction of Add on course: In order to enhance their soft skill. New add course on soft skill to be introduced.

Ø Continuation of web lecture series : The IQAC organized series of lecturers to uplift the knowledge level of the students. Also, keeping in mind the high level of stress among youth, new activities would be planned for the mental well being of the youth. This activities to be continued

Ø Organization of seminar, workshop etc: Various seminar, workshop will be organized to increase the knowledge level. Beside this, hands on experience to be provided through workshops.

Ø To promote the research activities among the teaching faculties:

Organization of social outreach activities : More activities of social outreach would be organized like blood donation, plantation drives, environment awareness events, education excursion , educational camp etc.