Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**NIKHIL BANGA SIKSHAN MAHAVIDYALAYA**
Name of the head of the Institution	**DR. BHIM CHANDRA MONDAL**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09434113667**
Mobile no.	**9434113667**
Registered Email	**bhimsttc@gmail.com**
Alternate Email	**nbsmahavidyalaya@gmail.com**
Address	**Vill- Tilbari, P.O- Bishnupur, Dist- Bankura**
City/Town	**BISHNUPUR**
State/UT	**West Bengal**
Pincode	**722122**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Santanu Golui**
Phone no/Alternate Phone no.	**09433486756**
Mobile no.	**9433486756**
Registered Email	**nbsmahavidyalaya@gmail.com**
Alternate Email	**bhimsttc@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://fileserver.awm.in.net/1101030/4cf16264b4d9ed6d9e4ccad0f3026676.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://fileserver.awm.in.net/1101030/1b325a248d5a11e09ed6a5799a1a8718.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.18**	**2016**	**02-Dec-2016**	**01-Dec-2021**

6. Date of Establishment of IQAC

09-Dec-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Educational Camp for	**27-Dec-2019**	**50**

B.P.Ed students to CHHATNA	6	
NAAC sponsored National Level seminar on Quality enhancement of Teacher Education in India	13-Jul-2019 2	125

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIKHIL BANGA SIKSHAN MAHAVIDYALAYA	NIL	NIL	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**0**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• **Purchased 142 no of Library books and 04 Journal to update knowledge Bank • 2nd floor of 3 storyed Golden Jubilee Building completed • Organized National Level seminar on Quality enhancement of Teacher Education in India on and from 13.7.`9 to 14.7.19 organized by IQAC, NBSM • Organized Educational camp to CHHATNA on and from 27.12.2019 to 01.01.2020 for B.P.Ed students to gather experience and community life. • IQAC has been recognized as the internal sanctioning authority of the career advancement scheme (CAS) for the faculties. IQAC of this college pays sincere attention for the authentication of the data provided by the incumbent applying for CAS.**

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation programme	Executed on 01.07.2019
Conducting workshop on Teaching Learning Materials	Students were aware regarding TLM for classroom transaction specially on NO Cost TLM
Skill development programme through micro teaching	Micro teaching skills were practiced and evaluated by Teacher Educators
Internship programme to Teacher trainee	Students were divided into several groups through lottery sent for internship to the respective schools
Purchase of Library Books, Journals	Total 142 books and 4 journals have been purchased
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body, Nikhil Banga Sikshan Mahavidyalaya	20-Apr-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**05-Mar-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Governing Body, the highest body of the college as per Govt. of West Bengal Act, 2017 guides the Principal for different functions. The Governing body constitutes various subcommittees with specific duties and assignments. Planning, budget allocation and execution are done by these subcommittees followed by the approval of the Governing Body. The funds received from state Govt., Central

Government and any other agencies utilizes transparently by following the guideline of State Govt., central Govt. and the like. The meeting with the Principal, office superintendent provides adequate information to the Governing Body. The feedback about the activity is also provided to the Governing Body members. The policy as approved by the authority and expectations are communicated to the Faculty, Non Teaching staff and students as well. In the beginning of every academic year Principal meet with staff members and discussed about different activities carried out during the previous academic year, reviewed and suggestions are entertained. For implementation of the academic calendar various subcommittees are constituted. The Principal holds regular meetings with the committees to review the distribution of teaching workload and planning of the activities of various committees. He also reviews the compliance of syllabus as well as execution of cocurricular, extracurricular and extension activities. He supervises the activities carried out by sports and cultural committee of the college. The useful suggestions are communicated by the Principal to the Governing Body. Before the programme or activity adequate publicity is given to the concerned activity for active participation and cooperation from all the stakeholders. At the end of the academic year the chairman of committee submits the report to the Principal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Nikhil Banga Sikshan Mahavidyalaya is committed to provide the distinctive learning environment and skills, for understanding of self and others, to learn how to solve personal and social problems and continually improving the overall performance of the 'Quality Management Systems'. The objectives : The Bachelor of Education (B.Ed.) programme and Bachelor of Physical Education (B.P.Ed) aims at developing the understanding and competencies required by practicing trainee for effective teaching-learning process at the secondary stage. These programme prepares prospective teachers to understand the psychological and sociological aspects of the child's development and also understand his behaviour under

different conditions. The B.Ed course combined with rigorous practice of teaching prepares teacher trainees to master the pedagogy of teaching and the ability to deal with students based on their individual differences in various classroom situations. The B.P.Ed course not only prepare the trainee for teaching but also trained them in such a way so that they became able to participate State level, National or International level sports competition. The college is affiliated to University of Burdwan, WB offered B.Ed and B.P.Ed course. Being an affiliated college, Institution has to depend on the academic calendar issued by the affiliating University. At the beginning of every academic year, the Principal conducts meeting with all faculty members to develop strategies for effective implementation of curriculum as well as co-curricular and extension activities like annual excursion, educational camp, annual sports, intramural activities etc. At the beginning of the academic year both B.Ed and B.P.Ed Academic committee framed the time-table as per the affiliated University and academic calendar is prepared keeping in mind all the curricular aspects. Being the members of Board of studies of the affiliating university, they participated and put their opinion regarding various issues of the syllabus. Teaching faculty members prepare their own plan of action according to the syllabus and the time available. Academic committee for both B.Ed and B.P.Ed meetings are arranged regularly to discuss about the completion of syllabus. As per the need of the department - remedial course, tutorials and special sessions are organized as per the guidelines of the University and UGC. As per the need of the subject ICT based training and lectures are organized by the departments. As per the guidelines of University, the college conducts Internal Examination and skill development activities. Academic Committee plans the internal exam schedule at the beginning of every academic year. Faculty members actively participate in the syllabus reframing workshops, seminars, and Conferences. They also participate as the resource persons in such workshops, seminars and conferences. As per the changed syllabus new text books, Reference books and Journals are added to the Library so as to cater the needs of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Nill	50
BPEd	Nill	24

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Nikhil Banga Sikshan Mahavidyalaya constantly working for the all round development for teaching and learning environment, for availing maximum to the B.Ed and B.P.Ed students. The feedback from the Students, Teachers, Alumni and the practicing Schools of the locality are taken to improve the quality of teacher education offered by the Institution. The development of Teacher Education Institute (TEI) heavily depends upon a well functioning of feedback system. Pre standard questionnaire approved by the IQAC are used for feedback from the stake holders and the feedback are carefully analyzed. Nikhil Banga Sikshan Mahavidyalaya has taken 120 feedbacks from all the stake holders including teacher, students, alumni, and practice teaching school are analyzed thoroughly from different angle of development. On the basis of the analysis, the recommendation taken by IQAC sent to the Governing Body for implementation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	NIL	50	127	50
BPEd	NIL	50	30	24

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	74	0	17	0	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	1	20	4	2	0

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Monitoring of students is an important task of the teachers through which teacher encourages students to strive to the best they can. This also includes encouraging students to enjoy learning process. This process also consists of finding remedies, grievances to make them to participate in co-curricular activities. The important job of Mentor which will be helpful for identifying meritorious and slow learners in the classroom to make them uplift in their studies. Nikhil Banga Sikshan Mahavidyalaya entertains the hopes and aspirations of students from all over the State - irrespective of caste, sex, religion and financial background. Most of our students from rural areas lack proper academic background and financial back-up. Hence, mentoring of students thus, is an essential feature to render equitable service to all our students having varied background. Thus we have identified he following aims: ? To enhance teacher-student contact hours ? To enhance students' academic performance and attendance ? To identify and understand the status of slow learners and encourage advanced learners ? To monitor the students regularity and discipline ? To counsel students for solving their problems and provide confidence ? To guide students to choose right career path for job, higher studies, Entrepreneurship, etc. ? To maintain merit list ? To follow students' Grievances and finding the remedies. ? To monitor co-curricular achievements of the students ? To monitor the marks and progress of the students ? To maintain student teacher rapport.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
74	17	1:4

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	11	5	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	2019-21	SEM I	03/02/2021	13/07/2021
BEd	2019-21	SEM II	27/02/2021	30/08/2021
BEd	2018-20	SEM III	25/03/2020	11/11/2020
BEd	2018-20	SEM IV	12/10/2020	18/11/2020
BPEd	2019-20	SEM I	20/03/2020	14/07/2021
BPEd	2019-20	SEM II	27/06/2020	14/07/2021
BPEd	2018-20	SEM III	20/03/2020	30/10/2020
BPEd	2018-20	SEM IV	15/10/2020	03/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the Continuous Internal Evaluation (CIE) norms prescribed by the University of Burdwan, the affiliating university. The college conducts Continuous Internal Evaluation (CIE) periodically for the theoretical aspects of pedagogical and educational subjects. Accordingly every B.Ed and B.P.Ed student has to take written test, assignments, practicum and seminars. In the case of practical aspects of B.P.Ed and B.Ed curriculum, the teacher educators are continuously assessing the students' performance right from the beginning till the end of the academic year by using the available structured evaluation proforma. The students are informed about the procedure of Continuous Internal Evaluation (CIE) in the beginning of the academic year along with the schedule in the academic calendar. The performance of students in CIE is evaluated and analyzed by the Convener of respective Academic Committee. The performance of the students in CIE is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts review meetings to give necessary feedback for the improvement of students' performance. The institution monitors the performance of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Nikhil Banga Sikshan Mahavidyalaya prepared the academic calendar following the spirit of the University of Burdwan. The college ensures strict adherence of the time frame for Continuous Internal Evaluation (CIE) prescribed by the affiliated university. In the beginning of the academic year, academic calendar is published by the college which gives a time plan for CIE meant for students. This allow the teachers and the students to phase out their teaching and learning and CIE. The pattern and the marks distribution of all the components is followed as per the university format. Following the college academic calendar, teaching faculties creates action plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed in the academic committee meeting. The timeline created allows the staff to complete the given syllabus on time. The students are given plenty of time before the examinations to prepare and practice for semesterr-end examinations. At any cost, the academic calendar is followed with full spirit by the teachers in terms of completing the task of CIE and preparing the students for year-end university examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nbsmahavidyalaya.org/welcome

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BEd	NIL	49	49	100
NIL	BPEd	NIL	24	24	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	B.Ed	1	Nill
International	B.Ed	0	Nill
National	B.P.Ed	0	Nill
International	B.P.Ed	0	Nill
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Ed	2
B.P.Ed	0
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Attitude towards science technology in relation to learning interest and life experience.	K. Chowdhury and BhimChandra Mondal,	Sambodhi Journal	2020	Nill	Nill	Nill
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	2	4	0	0
Presented papers	6	10	0	0
Resource persons	0	4	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	0	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	Nill

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	7.77

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nil	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11893	2474326	127	17404	12020	2491730
Reference Books	7428	2138422	15	3560	7443	2141982
Journals	109	56022	4	3045	113	59067
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

0	0	0	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	17	0	0	0	11	4	70	0
Added	1	0	0	0	0	0	0	20	0
Total	33	17	0	0	0	11	4	90	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

90 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.5	0.42	0.5	1.05

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To maintain our various laboratories we have done the following activities- ? Cleaning Lab : Cleanliness is one of the easiest, most affordable and most obvious ways to keep the lab in great shape but surprisingly is often overlooked. We maintain- • Carry out a daily wipe down of all equipment exteriors • Carry out a weekly deep clean of all equipment. We maintain- • Carry out an inventory of equipment and decide which is most suitable for each item – from basic preventative maintenance to more advanced accuracy verification. Repairs From time to time, lab items will wear out and stop working. But, rather than immediately disposing of faulty equipment, take the time to see if parts could be replaced or items can be repaired instead. It's likely that equipment can be updated and maintained rather than simply disposed of. Refurbishment For faulty equipment, repairing can be invaluable but if items still work, just not as smoothly as before, refurbishment could hold the key. If we're looking to refurbish older items of equipment, then consider carrying out the following process: • Take the entire piece of equipment apart • Fully clean each component • Where necessary polish components B. Monitoring Library ? To maintain our library we have done the following activities- • Return library materials in the same condition as received. Handle them gently. Do not mark, highlight or underline in books. Do not cut out pages or pictures. Be sure to return all items (CDs, maps, patterns, etc) included with the book.

• Let Circulation know if an item needs to be repaired. . • Keep food and drink away from your items. • If returning items through the book drop, drop them in gently, one at a time. C. Monitoring Sports Complex ? Regarding the maintenance of sports complex , HoD, physical education department guided and take necessary action for maintaining the sports complex. During the session 2017-18 college had organized games and sports activity for the students as well as for staff members. 100 mts Race, Long Jump, Discus Through, short put, Musical Chair etc. events had been conducted. D. Monitoring Computer room ? Centralized computer laboratory established by UGC fund and college own funds are used to maintain computer. Computer maintenance through as and when necessary is done regularly and non-repairable systems are disposed off. E. Monitoring Classroom ? To maintain our classroom we have done the following activities- 1.Promoting Good Methods of Classroom Discipline Helping students to govern their own behavior in ways that help them learn is a longstanding goal of all teachers. 2. Know school guidelines for discipline procedures. 3.Be fair, positive and consistent. Be the kind of person young people can like and trust—firm, fair, friendly, courteous, enthusiastic and confident. Keep your sense of humor.

https://nbsmahavidyalaya.org/pages/1057

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	Nill	0	NA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	13	B.P.Ed	B.P.Ed	Burdwan University	M.P.Ed
2020	3	B.P.Ed	B.P.Ed	Panskura Banamali College	M.P.Ed
2020	1	B.P.Ed	B.P.Ed	Kalyani University	M.P.Ed
2020	1	B.P.Ed	B.P.Ed	Jadavpur University	M.P.Ed
2020	1	B.Ed	B.Ed	Belur Shikshan Mandira	M.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Institutional level activity Freshers welcome on 30.7.18	Institution	165
Celebration of Independence Day on 15.08.19	Institution	87
Celebration of Teachers Day on 5.9.19	Institution	190
Celebration of	Institution	155

Gandhiji's Birthday on 02.10.19		
Nikhil Banga Sikshan Mahavidyalaya had organized Inter College State Sports and Games Championship 2019 on and from 01.02.20 to 04.02.2020 sponsored by Department of Higher Education, WB.	Distrcit	250

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	Nill	1	Nill	Nill	Team NBSM

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every college has an active student council whose office bearer is elected by the students themselves. The Principal is the President of the student council. Vice President and General Secretary and other office bearer like cultural Secretary also elected by the student. General secretary is the member of the Governing Body of the Institution, the highest authority of the Institution. Beside this, General secretary also included into various committee formed by the Governing Body. Student Council look after the welfare of the student community by putting their demand to the governing body and the authority discussed the demand and take suitable decision.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

132

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. 12.01.2020 – Inauguration of Coaching camp for competitive Examination like School Service Commission etc 2 11.05 2020 - Distribution of Food among neighbor who lost their job due to Lockdown 3. 8.6.2020 – Felicitation of Retired Teachers

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college management decentralises all academic and administrative matters by constituting various committees consisting teachers, office staff and student representatives with specific objectives to achieve the vision of the college. In decision-making process every member of the committees are given complete freedom to express their views/opinions and those views/opinion are well taken for the improvement of the college functions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Even though the institution is to follow the affiliating university pattern of examination and evaluation, teachers are at liberty to adopt innovative techniques of evaluation. Accordingly, variety of evaluation techniques were used not only to enhance quality of examination system but also to ease out examination stress of students and make examination as an enjoyable one by having take home tests, home assignments, individual/group projects, group discussions, etc.
Research and Development	The institution is having B.Ed and B.P.Ed programme and the students were encouraged to take up small projects in their subjects. Teacher educators were encouraged to do higher level research leading to Ph.D and take up mini research projects in their basic pedagogic subjects/educational subjects. They were also encourage to take different research projects from various funding agencies like UGC, ICSSR etc. Teachers were encouraged to write quality thematic/research articles and publish them in reputed journals not only for their professional growth but also to disseminate their knowledge and experiences to other academia of teacher education.
Teaching and Learning	? Teaching and Learning In case of curriculum transaction, teachers were encouraged to adopt innovative teaching methods to break the monotony in teaching and learning process by traditional methods of teaching. Each

	teaching unit of a specific subject, certain tasks and assignments are assigned to students not only to develop better understanding but also to develop creativity in students. Teachers especially used ppt, smart board, field experience, group discussions, etc. to make learning more interesting and effective.
Curriculum Development	Though the institution being a non-autonomous college strictly follows the curriculum prescribed by the affiliating university, many attempts have been by the academic sub-committee to discuss and review the curriculum for quality improvement. The committee also conducted various academic programmes such as seminars, conferences, workshops to deliberate on strengthening and enriching curriculum to ensure quality in curriculum.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is equipped with adequate number of books and journals to run both the B.Ed B.P.Ed programme. Every year, books and journals were added to update the knowledge of teachers and students. Teachers were encouraged to be technologically sound and use techno-pedagogy in their classrooms. The college management has installed LCDs in classrooms, created smart classrooms to make the teaching more interesting and effective. Students were also encouraged to use of the ICT facilities available in the college to develop their skills on ICT tools. The college administration has created adequate physical infrastructure including laboratories to meet the raising demands in the field of teacher education with a view to produce quality teachers and make the teacher educators of our college more competitive.
Human Resource Management	The West Bengal College Service Commission centrally recommended the candidates to recruit as Assistant Professor following the recruitment policy as prescribed by UGC and NCTE. Their service condition is determined by the management of the college without creating any insecurity feeling of job in the institution. Hence, the college has highly qualified teacher educators with commitment and dedication. The non-teaching staff members are also in position as per the

	UGC/NCTE/State Government norms. They also work for the quality enhancement of education in the college.
Admission of Students	Admission to both B.Ed and B.P.Ed programme had been made through online mode as standalone basis for the academic session 2019-21 as per direction of the Higher Education Department, Govt. of West Bengal. Advertisement for admission to both B.Ed and B.P.Ed programme had been circulated through daily Newspaper and college website. Applicants grade point, based on which merit panel has been prepared, was calculated on the basis of marks obtained on Madhymik, higher Secondary, B.A/B.Sc, M.A./M.Sc and M.Phil/Ph.D degree. Beside this Sports field test were also conducted for B.P.Ed programme. Provisional merit panel was published on the basis of grade point and 3-4 days were allotted for rectification for the students. After rectification, final merit panel was published and the students were informed through SMS. A counseling programme was conducted for the selection of students subject wise and category wise. Reservation policy of Govt of WB was followed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The e-governance had been implemented in the case of curriculum transaction, official communications to teachers, students, alumni and other agencies such as NAAC, NCTE, UCG, Burdwan University (affiliating university). Whatsapp group had been created exclusively for college teaching and non-teaching staff, B.Ed B.P.Ed first year students, B.Ed B.P.Ed second year students and alumni for quick communication and sharing of necessary information.
Planning and Development	The college administration has been brought under the purview of total e-governance. The annual plan and development of the academic year 2019 – 20 had been discussed and digitalized for the implementation with a scope for modifications according to the demands. The policies and programmes with regard to academic and administrative aspects are made available in the website. Further the planning and development

	proposal had been monitored periodically for the total implementation.
Finance and Accounts	The college has one Accountant and one Cashier to maintain the account of income and expenditure and the details of the finance and accounts is maintained electronically. A periodic Audit of the account has been made by the external agency sent by Higher Education Department, Govt of West Bengal.
Student Admission and Support	Admission of student to both B.Ed B.P.Ed has been executed fully through online platform with online payment gateway. Maintaining student database through software.
Examination	In the case of examination, the process of internal continuous evaluation being a non-autonomous college had been done with the help of electronic devices. The analysis of the performance of students in various tests/examinations had been done by the Academic sub- committee and communicated to teachers concerned for further action with a view to take more efforts to improve the performance of students in future.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored ORIENTATION PROGRAMME organized by Gauhati University	2	05/02/2020	25/02/2020	21
Orientation Programme organized by Ramanujan College	2	26/06/2020	24/07/2020	30
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Interest free Puja advance	Provident Fund, Interest free Puja advance	Scholarship as provided by Govt of West Bengal, Free Health Check up

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institutional accounts are maintained on daily basis. The details of income and expenditure are subject to internal auditing by Finance Sub committee of the college. The details of income and expenditure of the college is prepared by the accountant of the college for onward transmission to the Finance sub-committee. The external audit was done by the agency as recommended by the Higher education department, Govt. of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

| Academic | No | Nill | Yes | IQAC |
| Administrative | No | Nill | Yes | IQAC |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Staff were encouraged to publish quality articles in reputed journals and take up minor research projects 2. Faculty and students encourage to use ICT 3. Addition of infrastructure for students welfare (stone benches for students to have lunch and relax in a natural environment). Addition of learning resource materials in library

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organized National Level seminar on Quality enhancement of Teacher Education in India organized by IQAC, NBSM	13/07/2019	13/07/2019	14/07/2019	125
2019	Organized Educational camp to CHHATNA for B.P.Ed students to gather experience and community life.	27/12/2019	27/12/2019	01/01/2020	24
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	Nill	NIL	Nill
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Pollution free campus Tobacco smoking free campus 2. Litter free campus 3. Plantation 4. Campus cleaning once a week by the students

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Activity 1 Title of the Practice: Workshop on Micro Teaching, Preparation of Achievement Test and Teaching-learning material (TLM) Goal: Workshop on Micro Teaching, Preparation of Achievement Test and preparation of Teaching – Learning Material (TLM) help the student to build confidence among themselves before going to real classroom teaching in real situation.. The context: Micro Teaching: It is basically designed on different Teaching skills prescribed by the University of Burdwan with different component related to particular teaching skill. In first session Teacher educator demonstrate different teaching skill and also orient with different subject. After completion of the first session student will make a draft Micro lesson plan with the guidance of the Teacher Educator. After completion of their draft Micro lesson they submit it to the specific subject teacher for convection necessary classes. Macro Lesson Plan: After practicing different teaching skills through Micro Lesson, Teacher educator proceed to Macro Lesson through the hand on activity on the workshop. On the day of workshop Teacher Educators of different subject area demonstrated how to prepare Macro Lesson plan with different components like Introduction/ Exposition, determining behavioural objectives, Presentation, Evaluation, use TLM etc. After observing the demonstration, the trainee teacher came and make a draft Macro plan of different subject area. After completion of the draft Macro lesson plan they submitted it to the subject for correction. Achievement Test: The workshop entitled "How to construct Achievement Test" conducted for making errorless question paper via the construction of blue print. After completion of the workshop students are prepared a draft blue print and submitted to the Teacher educator for necessary correction. TLM: Low cost teaching learning material (TLM) preparation also been done through one day workshop by different teacher educator. Papers, Thermocol, cardboard, Plastic, Plaster of Pairs are basically raw materials for making TLM. After completion of the students are trying to make low cost TLM according to their subject and lesson and submitted to the subject teacher. The Practice: - Micro Teaching: Micro teaching was practiced through simulated situation to exercise different teaching skills. All students are divided into five groups with one supervisor who observed the entire demonstration of the particular skills. After completion of the demonstration, teacher educator gave constructive criticism with the help of the peer group. After completion all skills successfully students are easily transfer their idea into Macro level. Micro Lesson: Macro lesson plan is basically useful in classroom situation. Whole students are divided into groups i.e. Language group and Science group. They demonstrate their lesson in presence of the Teacher educator. After completion of the demonstration, teacher educator discussed about positive/negative sides of their teaching mentioning the areas of improvement in future. These activities have a positive impact on the students. After successful completion of the classroom demonstration in different lesson (s), they are again quite confidence in teaching and they are able to cope up the new situation which is real. Achievement Test: Construction of Achievement Test is familiar to students through workshop. The task of construction of Achievement Test was given to the students in the workshop. They have prepared it through short, very short type and essay type question following Revised Bloom's Taxonomy. After completion of the workshop students are able to distribute the marks according sub-units of any topic making proper blue print. Evidence of success The success of the initiative reflected on the confidence among student teachers when they are deputed to different schools during internship. Our teacher educators observed their teaching skills in real classroom situation who uses macro lesson, teaching aids effectively and evaluate their students through achievement test. Activity 2 Title of the Practice: Use of ICT Objectives of the Practice: a. To improve the skill ICT among the students b. To enable students so that they access the necessary information through

internet c. To prepare the students for the world of tomorrow. d. To assist students to grow personality by facilitating different methods of learning. Context: Now a day the role of information and communication technology (ICT) inevitable. Specifically Internet play very crucial role in the technological activities of educational institution. Now innovations in the field of educational technology have greatly influened people in the understanding of Pedagogy. Student Community is using these techniques in search of more and more information. In such a situation if any teacher lags behind in this field, Students confidence in their teachers will degenerate. The Practice:- Use of ICT by the Staff Members: Various ICT techniques are used by the teaching staff in dealing with the content of B.Ed. and B.P.Ed. programme. They generally use LCD Projectors and smart board technology in their class. Social networking and other Web-based strategies are also used. All the teacher educators are participants and members of different subject-groups on Whatsapp. They share information related to their subjects matter. Such a practice provides access to wide range of up-to-date learning. It also enhances learning through interaction and collaboration. Keeping in view all the sectors given above our beloved institution tries its best to develop latest ICT Skills techniques among our teachers and students. Use of ICT by the Students: In the practice sessions our student teachers frequently uses LCD projectors, smart board, computer and internet facility as provided by the institute. Such usage proves very effective for presentations on various subjects. Appropriate use of Instructional Material: The Institute has well-equipped ICT lab and free internet facility for the staff and students. College campus is also Wi-Fi enabled. Students make good use of their technological instruments in the preparations of their lesson plans. Evidence of success The most important impact of such practice is that our teacher educator and student-teachers actively and effectively use their skills in their everyday teaching and learning. It was also observed that with the use of ICT student teachers are able to teach effectively giving concrete examples related to their content. Now they present their lesson or content affectively. They feel more confident while teaching through ICT.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://nbsmahavidyalaya.org/pages/1058

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Vision : Vision of the Institute is to equip the present student teachers to prepare the learners to face the global challenges and vagaries of the future. Mission: To inculcate in the minds of teacher trainees, an absolute desire for Learning to teach and Teaching to learn with the will of leadership. Toinspire the learners to acquire knowledge and skill so as to enable them to apply these tools to benefit the society at large. Values: ? Flexibility - to cope with any situation ? Willingness - to contribute to innovation ? Interest for life long learning ? Spirit of Team work ? Social , moral and spiritual values ? Freedom - of thought and expression ? Respect - for diversity and the dignity of the individual ? Responsibility - as good citizens and towards the environment. ? Excellence - in intellectual, personal. ? Integrity - in character and knowledge. ? Inclination to use new technologies and inter-Disciplinary approach. Our faculty members are very active in exploring new domains of knowledge and contributing the society in the form of providing knowledge, traing for new

teaching skill and also publish original research article, run research projects sponsored by various research and presenting research papers/articles in seminars/conferences, etc.

Provide the weblink of the institution
https://nbsmahavidyalaya.org

8.Future Plans of Actions for Next Academic Year

Up gradation of curricular and Co-Curricular activities in the college : Our Institution will organize curricular and co-curricular activities so that students can develop physically , Mentally, emotionally. Our Institution will also organize co-curricular activities according to the interest of the students. A wide variety of activities will be planned for the sake of meeting the different needs of all the categories of students. Up gradation of Library by adding more books :- We are going to extend reference section with dictionaries, encyclopaedias, General knowledge Books to make students more capable for their goals and efforts to provide e-learning resources so that the students get knowledge about real world.. College will also provide new subject books recently added in the B.Ed. and B.P.Ed Curriuclum. Continuation of web lecture series : The IQAC organized series of lecturers through online mode to uplift the knowledge level of the students. Also, keeping in mind the high level of stress among youth, new activities would be planned for the mental well being of the youth. This activities to be continued To promote the research activities among the teaching faculties: Our Instiution will promote the research activities for faculty development. With this , our institution will organize activities that are perceived to help academicians in improving their professional skills that plays vital role for carrying out the teaching research or administrative activities. Organization of social outreach activities : More activities of social outreach would be organized like blood donation, plantation drives, environment awareness events, education excursion , educational camp etc.